



Coastal Plains Community Center

Tel: (361)777-3991

200 Marriot Drive
P.O. Box 1336
Portland, Texas 78374
www.coastalplainsctr.org

Bulletin 1052

November 19, 2021 – November 26, 2021

Applications Accepted via our website www.coastalplainsctr.org. Applicants can upload their Social Security card, **CURRENT** Texas driver's license and a copy of transcripts to be considered for employment. ***Applications must be received by closing date to be eligible for consideration.*** Resumes are **NOT ACCEPTED** in lieu of an application. **We will not accept faxed applications.**

We are an Equal Opportunity/ADA/Affirmative Action Employer

Requirements:

Every person hired at Coastal Plains Community Center is considered an employee of the Center regardless of who made the offer of employment. Employment assignments may change due to budgetary, disciplinary, or administrative reasons. All changes in employment assignments will be handled in accordance with laws prohibiting any form of discrimination. All positions require the ability to work flexible hours and days as needed.

Positions requiring specific academic achievement and/or specific course attainment will require you to attach a copy of a transcript, certification and/or License to your application. All other positions will require verification of high school diploma or GED.

As per the Immigration Reform and Control Act of 1986 (§1200) all applicants for employment are required to provide documents that provide proof of employment authorization and identity. (Social Security Card, Driver's License, and (or) alternate documents as per regulations).

Criminal convictions involving personal injury, threat to another person, drug related offenses, etc., may make you ineligible for employment at Coastal Plains Community Center. Names of prospective employees are cleared through the Texas Department of Public Safety to determine the existence of such records. Falsification of the application for employment is grounds for dismissal, if employed.

For positions that require travel/driving, applicants must maintain a class "C" driver's license with a favorable driving record as evidenced by DPS Moving Violation report.

Coastal Plains Community Center is a DRUG FREE WORKPLACE. Effective August 1, 1996, before employment, all applicants are given a "conditional" offer of employment and will be required to take and pass a drug test. Physical assessment tests will be required for certain positions.

Effective July 1, 2002, all applicants for employment will be notified that prior to an offer of employment, they will be screened for previous confirmation of a class I confirmed incident or incidents of abuse or neglect against a consumer or consumers. Applicants with a confirmed history of abuse or neglect will not be considered for employment.

Counselor
TBD
Monday-Friday 8-5
\$4,744.00 Monthly
Posting: #2049
Closes: Until Filled



Coastal Plains Community Center is committed to providing a Trauma-informed environment for everyone who comes through our doors.

APPLICANT QUALIFICATIONS:

GENERAL DESCRIPTION:

This position is responsible for providing intake services, and counseling for individuals/families seeking mental health services from Coastal Plains Community Center. Position entails therapeutic intervention for both adults and children. This position is also responsible for providing intake/diagnostic services to individuals in our nine-county service area. This position is also responsible for providing clinical supervision to direct care staff.

MINIMUM QUALIFICATIONS:

Must hold a current license from the State of Texas in one of the following areas: a medical physician, LPC- Licensed Professional Counselor, LMSW/ACP-Licensed Master of Social Work/Advance Clinical Practice, Licensed Clinical Social Worker, Licensed Psychologist, Advanced Practice Nurse.

PREFERRED REQUIREMENTS:

1. Any practitioner certified by the Academy of Cognitive therapy, Beck institute for CBT, or the Reach Institute to provide CBT in the State of Texas, or capable of obtaining CBT certification.
2. Practitioner with experience working in an outpatient setting.
3. Practitioner is familiar with entering information into an electronic medical record.
4. Must have a valid driver license and maintain class "C" license with less than 10 penalty points

**Human Services Tech II, III, IV
Portland, TX
Friday 2pm- 10 pm
Saturday & Sunday 6am – 10pm
\$1690.00 - \$1971.50 Monthly
Posting: #2078
Until Filled**



Coastal Plains Community Center is committed to providing a Trauma-informed environment for everyone who comes through our doors.

GENERAL DESCRIPTION:

This is a **full-time weekend position** at a men’s group home. This position is primarily responsible for assisting cognitively challenged individuals in a group home setting. This position provides direct care, supervision and training. Duties include transporting individuals, self-help or independent living skills, documentation, maintenance of home, medical appointment and assisting with finances. This position reports to the Group Home Manager.

MINIMUM QUALIFICATIONS

1. High School Diploma or GED Certificate.
2. A valid class “C” Texas Driver’s license, with a good driving record as evidenced by a driver’s license check.

PREFERRED REQUIREMENTS:

1. Work history demonstrating an ability to work under minimal supervision.
2. Stable work record demonstrated by longevity with previous employer. (Two years or longer)
3. Local residency within 20 minutes commute of duty station.
4. Previous experience working with persons with cognitive disabilities

**Therapist
Portland
Monday-Friday 8-5
\$4,744.00.00 - \$4,901.00 Monthly
Posting: #2093
Closes: Until Filled**



Coastal Plains Community Center is committed to providing a Trauma-informed environment for everyone who comes through our doors.

APPLICANT QUALIFICATIONS:

GENERAL DESCRIPTION:

This position is responsible for providing counseling services to eligible individuals served by Coastal Plains Community Center. This position is also responsible for training, supervising and providing clinical oversight to credentialed staff employed by the Center. This position is responsible for assisting with I.D.D. behavior plans, ICAP assessments, determination of IDD, & I.D.D. consultations. This position is also responsible for the determination of mental retardation evaluations, endorsements, and diagnostic reviews forms for I.D.D. program. This position will report to the Center's AMH Services Director.

MINIMUM QUALIFICATIONS:

Must hold current license from the state of Texas in one of the following areas: a Licensed Professional Counselor, LMSW-ACP, licensed psychologist, advanced practice nurse, or Licensed Clinical Social Worker, plus three (3) years of experience related to the duties to be performed. Must have a current Texas driver's license.

PREFERRED REQUIREMENTS:

1. Experience with providing counseling in an LMHA outpatient setting.
2. Experience in providing clinical supervision to staff.
3. Experience in completing ICAP assessments and IDD behavior plans.
4. Credentialed to train licensed staff in Cognitive Behavioral Therapy (i.e., A.C.B.T. certification, Beck Institute certification, etc.).

CBRISF Case Manager III
Sinton CBRIF
Monday-Friday 8-5
\$3,342.00 Monthly
Posting: #2104
Closes: Until Filled



Coastal Plains Community Center is committed to providing a Trauma-informed environment for everyone who comes through our doors.

APPLICANT QUALIFICATIONS:

GENERAL DESCRIPTION:

This position will work with individuals who are on probation with Community Supervision and Corrections Department (CSCD) and Coastal Bend Regional Intermediate Sanction Facility (CBRISF) of the 36th, 156th, and 343rd Judicial Districts. This position will perform case manager functions as the link between the individual, the service system, the community and the criminal justice system by performing Crisis screening and Rehabilitative Case Management at the CSCD and CBRISF departments. Position will travel weekly through San Patricio, Bee, Live Oak and Aransas counties. Individual must have the ability to work independently and communicate effectively with other professionals. Individual must be dependable, responsible, energetic and have the ability to multi task. This position will be housed at the CBRIF facility under direct supervision of the TCOMMI Director.

MINIMUM QUALIFICATIONS:

1. Bachelor's degree from an accredited college or university with a major in Social, Behavioral Health or Human Service area.
2. Current driver's license without stipulations in the State of Texas.
3. Must pass the TCIC/NCIC background check.

PREFERRED REQUIREMENTS:

1. Ability to work closely with Adult Probation Partners
2. Demonstrated ability to thrive in productivity driven environment
3. Live within 30-mile radius.
4. Experience working in Mental Health case management/rehabilitative services
5. Master Degree
6. Excellent verbal and written communication
7. Have reliable transportation

**Crisis Worker III
San Diego
Monday-Friday 8-5 Flex
\$3,342 Monthly
Posting: #2105
Closes: Until Filled**



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APPLICANT QUALIFICATIONS:

GENERAL DESCRIPTION:

This position will provide crisis care services to multiple clinics. This crisis worker will service Duval and Jim Wells counties and may assist other service counties as needed. Other duties to be provided will be screenings, post hospital follow-ups, crisis follow-up provide jail diversion interventions at Duval County jail and maintain contact with psychiatric facilities. This position will also maintain a small caseload. Crisis worker will provide aggressive interventions and frequent in-person contact with individuals and their families, by providing on-going Rehabilitative and Case management services for adults and children with a mental health diagnosis. Case management services consists of gaining access to medical, social, educational and other unmet needs. Provides Rehabilitative services that focus on positive outcomes with reduction in symptoms, increase in level of functioning and maximum mental health improvements. Work is community and site based. Schedule will be flexible. This position will report to the San Diego Clinic Director.

MINIMUM QUALIFICATIONS:

A Bachelor's Degree from an accredited college or university with a major in Social, Behavioral, or Human Services which is defined as psychology, social work, medicine, nursing, rehabilitation, counseling, sociology, human growth and development, physician assistant, gerontology, special education, educational psychology, early childhood education, or early childhood intervention. Class C operator's license with evidence of a good driving record.

PREFERRED REQUIREMENTS:

1. Minimum proficiency with computer software as demonstrated by knowledge of Microsoft Applications².
2. Lives within service area (Jim Wells or Duval County)
3. Master's degree
4. Is able to communicate in Spanish
5. Experience working with this target population (adults and children) who are experiencing crisis situations

Licensed Professional Counselor (LPC)/LPHA-EO
Aransas Pass
Monday -Friday 8-5
\$4744.00 Monthly
Posting: #2063
Until Filled



Coastal Plains Community Center is committed to providing a Trauma-informed environment for everyone who comes through our doors.

APPLICANT QUALIFICATIONS:

GENERAL DESCRIPTION:

The position is responsible for providing oversight to the Center's Early Onset program. This clinician functions as the Early On set team lead providing both managerial and clinical oversight for the Early On set program Center wide. Works under limited supervision with considerable latitude for the use of initiative and independent judgement. Work is community and site based. This position reports to Rockport/AP Clinic Director.

MINIMUM QUALIFICATIONS:

Current license in the State of Texas for any one of the Licenses' plus 1 year of experience:

1. LPC - Licensed Professional Counselor
2. Licensed Clinical Social Worker
3. Licensed Psychologist
4. One-year experience delivering MH services.

PREFERRED REQUIREMENTS:

1. Two years' experience providing CBT in an outpatient setting
2. Ability to clearly communicate orally in Spanish
3. Ability to utilize Microsoft Office and basic computer-based skills
4. Must have a current and valid Texas type "C" driver's license, with less than 10 penalty points

**CMA/Medical Tech I
Kingsville
Monday-Friday 8-5 Flex
\$2,206.00 Monthly
Posting: #2110
Closes: Until Filled**



APPLICANT QUALIFICATIONS:
GENERAL DESCRIPTION:

The position of Certified Medical Assistant is designed to ensure the effective and efficient delivery of medical assistant services to mental health consumers enrolled in Coastal Plains Community Center. Under General supervision of a registered nurse, is responsible for performing moderately complex medical aide work. Assist nurses to coordinate and assist the clinic psychiatrist on scheduled clinic days; coordinates medication services to consumers, to include injections and pill box service. Complete vitals and assists with the flow of information regarding EKG's and lab results. Performs medical assistant functions as appropriate. The CMA serves both the needs of adult and child services. Reports clinically to the Director of Nursing and administratively to the assigned Clinic Director.

For further information please contact Yvonne Flores, RN at 361-592-6481.

MINIMUM QUALIFICATIONS:

Holds current unrestricted certificate as a Certified Medical Assistant in the State of Texas, plus one (1) year experience in assisting medical staff in administering therapeutic programs and monitoring patient conditions. Ability to maintain Class C driver's license with less than 10 penalty points.

PREFERRED REQUIREMENTS:

1. Applicant has knowledge in Office, Outlook and Excel.
2. Applicant lives within 30-minute commute from Clinic.
3. Applicant has experience working in an outpatient setting.
4. Applicant has experience working with individuals diagnosed with a mental illness.

Crisis Worker III
Beeville
Monday-Friday 8-5 Flex
\$3,342 Monthly
Posting: #2112
Closes: Until Filled



Coastal Plains Community Center is committed to providing a Trauma-informed environment for everyone who comes through our doors.

APPLICANT QUALIFICATIONS:

GENERAL DESCRIPTION:

This position will provide crisis care services to multiple clinics. This crisis worker will service Bee and Live Oak counties and may assist other service counties as needed. Other duties to be provided will be screenings, post hospital follow-ups, crisis follow-up provide jail diversion interventions at Bee and Live Oak County jail and maintain contact with psychiatric facilities. This position will also maintain a small caseload. Crisis worker will provide aggressive interventions and frequent in-person contact with individuals and their families, by providing on-going Rehabilitative and Case management services for adults and children with a mental health diagnosis. Case management services consists of gaining access to medical, social, educational and other unmet needs. Provides Rehabilitative services that focus on positive outcomes with reduction in symptoms, increase in level of functioning and maximum mental health improvements. Work is community and site based. Schedule will be flexible. This position will report to the Beeville Clinic Director.

MINIMUM QUALIFICATIONS:

A Bachelor's Degree from an accredited college or university with a major in Social, Behavioral, or Human Services which is defined as psychology, social work, medicine, nursing, rehabilitation, counseling, sociology, human growth and development, physician assistant, gerontology, special education, educational psychology, early childhood education, or early childhood intervention. Salary is commensurate with education and experience per Coastal Plains career ladder. Class C operator's license with evidence of a good driving record

PREFERRED REQUIREMENTS:

1. Ability to assess individual and their psychiatric symptoms to determine eligibility for mental health services according to guidelines established by the State of Texas.
2. Knowledge of signs and symptoms associated with diagnoses related to schizophrenia, major depressive disorder, and bipolar disorder.
3. Knowledge of local community resources and how to access those services.
4. Master's degree
5. Is able to communicate in Spanish
6. Experience working with this target population (adults and children) who are experiencing crisis situations

**Human Services Tech II, III, IV
Odem, TX
Friday 2pm – 10pm
Saturday and Sunday 6am – 10pm
\$1690.00 - \$1971.00 Monthly
Posting: #2115
Until Filled**



Coastal Plains Community Center is committed to providing a Trauma-informed environment for everyone who comes through our doors.

GENERAL DESCRIPTION:

This position is primarily responsible for assisting cognitively challenged individuals in the Odem Group home. This position provides direct care, supervision and training. Duties include transporting individuals, self-help or independent living skills, documentation, maintenance of home, medical appointment and assisting with finances. This position reports to the Group Home Manager.

MINIMUM QUALIFICATIONS

1. High School Diploma or GED Certificate.
2. A valid class "C" Texas Driver's license, with a good driving record as evidenced by a driver's license check.

PREFERRED REQUIREMENTS:

1. Work history demonstrating an ability to work under minimal supervision.
2. Stable work record demonstrated by longevity with previous employer. (Two years or longer)
3. Local residency within 20 minutes commute of duty station.
4. Previous experience working with persons with cognitive disabilities

**Case Manager III
Rockport, Adult MH
Monday-Friday 8-5 Flex
\$3,143.00 - \$3,342.00 Monthly
Posting: #2116
Closes: Until Filled**



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APPLICANT QUALIFICATIONS:

GENERAL DESCRIPTION:

Works as a member of an integrated treatment team. Staff is responsible for providing rehabilitation and support services to consumers identified with severe and persistent mental illness. Services provided to individuals in authorized service package include pharmacological management services and rehabilitation services. Nature of work requires frequent in person, long-term contact with individuals, family members and service providers. Job performance requires an automobile, extensive travel and flexible hours to provide services. Job also requires staff to facilitate skills activities in a group or individual setting to clients served by Coastal Plains Community Center. Works under the supervision of the Clinic Director or designee. Job requires high level of clinical skill necessary for independent judgment.

MINIMUM QUALIFICATIONS:

Bachelor's degree from an accredited college or university with a major in a Social, Behavioral Health or Human Service area. Salary is commensurate with education and experience per Coastal Plains career ladder.

PREFERRED REQUIREMENTS:

1. Knowledge of Microsoft office and basic computer skills.
2. One-year experience in MH case management/rehab skills training.
3. Ability to communicate orally in Spanish.
4. Maintains class C license with less than 10 penalty points.
5. Master's Degree in Major of social, behavior health or human services.
6. Demonstrates knowledge of local support services available in Rockport to persons served.

**Case Manager III
Alice, Adult MH
Monday-Friday 8-5 Flex
\$3,143.00 - \$3,342.00 Monthly
Posting: #2117
Closes: Until Filled**



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APPLICANT QUALIFICATIONS:

GENERAL DESCRIPTION:

Works as a member of an integrated treatment team. Staff is responsible for providing rehabilitation and support services to consumers identified with severe and persistent mental illness. Services provided to individuals in authorized service package include pharmacological management services and rehabilitation services. Nature of work requires frequent in person, long-term contact with individuals, family members and service providers. Job performance requires an automobile, extensive travel and flexible hours to provide services. Job also requires staff to facilitate skills activities in a group or individual setting to clients served by Coastal Plains Community Center. Works under the supervision of the Clinic Director or designee. Job requires high level of clinical skill necessary for independent judgment.

MINIMUM QUALIFICATIONS:

Bachelor's degree from an accredited college or university with a major in a Social, Behavioral Health or Human Service area. Salary is commensurate with education and experience per Coastal Plains career ladder.

PREFERRED REQUIREMENTS:

1. Knowledge of Microsoft office and basic computer skills.
2. One-year experience in MH case management/rehab skills training.
3. Ability to communicate orally in Spanish.
4. Maintains class C license with less than 10 penalty points.
5. Master's Degree in Major of social, behavior health or human services.
6. Lives within a 30-minute commute from Alice clinic.

**Case Manager III
Alice, Youth MH
Monday-Friday 8-5 Flex
\$3,143.00 - \$3,342.00 Monthly
Posting: #2118
Closes: Until Filled**



Coastal Plains Community Center is committed to providing a Trauma-informed environment for everyone who comes through our doors.

APPLICANT QUALIFICATIONS:

GENERAL DESCRIPTION:

Works as a member of an integrated treatment team. Staff is responsible for providing rehabilitation and support services to consumers identified with severe and persistent mental illness. Services provided to individuals in authorized service package include pharmacological management services and rehabilitation services. Nature of work requires frequent in person, long-term contact with individuals, family members and service providers. Job performance requires an automobile, extensive travel and flexible hours to provide services. Job also requires staff to facilitate skills activities in a group or individual setting to clients served by Coastal Plains Community Center. Works under the supervision of the Youth and Family program manager or designee. Job requires high level of clinical skill necessary for independent judgment.

MINIMUM QUALIFICATIONS:

Bachelor's degree from an accredited college or university with a major in a Social, Behavioral Health or Human Service area. Salary is commensurate with education and experience per Coastal Plains career ladder.

PREFERRED REQUIREMENTS:

1. Knowledge of Microsoft office and basic computer skills.
2. One-year experience in MH case management/rehab skills training.
3. Ability to communicate orally in Spanish.
4. Maintains class C license with less than 10 penalty points.
5. Master's Degree in Major of social, behavior health or human services.
6. Lives within a 30-minute commute from Alice clinic.
7. One-year experience working with youth, adolescents and families.

**Intake LPHA
Aransas Pass/Rockport Adult MH
Monday-Friday 8-5 Flex
\$4,744.00 Monthly
Posting: #2119
Closes: Until Filled**



Coastal Plains Community Center is committed to providing a Trauma-informed environment for everyone who comes through our doors.

APPLICANT QUALIFICATIONS:

GENERAL DESCRIPTION:

This position is responsible for providing psychosocial assessments, diagnostic evaluations/reviews and will be determining eligibility for individuals and families seeking mental health services from Coastal Plains Community Center. This position will provide virtual and face to face services to individuals in our nine-county service area.

MINIMUM QUALIFICATIONS:

Must hold current license from the state of Texas in one of the following areas: a medical physician, Licensed Professional Counselor, LMSW-ACP, licensed psychologist, advanced practice nurse, Licensed Clinical Social Worker. Must have a current Texas driver's license.

PREFERRED REQUIREMENTS:

1. Any practitioner certified by Academy of Cognitive Therapy, Beck Institute for CBT, or the Reach Institute to provide CBT in the state of Texas or be capable of obtaining CBT certification with assistance from the Center.
2. Practitioner has experience working in an outpatient setting.
3. Practitioner is familiar with entering information into an electronic medical record.

**Case Manager III
Taft, Adult MH
Monday-Friday 8-5 Flex
\$3,143.00 - \$3,342.00 Monthly
Posting: #2120
Closes: Until Filled**



Coastal Plains Community Center is committed to providing a Trauma-informed environment for everyone who comes through our doors.

APPLICANT QUALIFICATIONS:

GENERAL DESCRIPTION:

Works as a member of an integrated treatment team. Staff is responsible for providing rehabilitation, crisis services and support services, to Adult consumers identified with severe and persistent mental illness. Services provided to individuals in authorized level of care include pharmacological management services, and rehabilitation services. Nature of work requires frequent in-person, long-term contact with individuals, family members, and service providers. Job performance requires an automobile, travel within local community, and flexible hours to provide services. Job also requires staff to facilitate skills activities in a group or individual setting to clients served by Coastal Plains Community Center. Works under the supervision of the Clinic Director or designee. Job requires high level of clinical skills necessary for independent judgment.

MINIMUM QUALIFICATIONS:

A Bachelor's Degree from an accredited college or university with a major in Social or Behavioral Health which is defined as psychology, social work, medicine, nursing, rehabilitation, counseling, sociology, human growth and development, physician assistant, gerontology, special education, educational psychology, early childhood education, or early childhood intervention. Salary is commensurate with education and experience per Coastal Plains' career ladder. Class C operator's license with evidence of a good driving record

PREFERRED REQUIREMENTS:

1. Knowledge of Microsoft office and basic computer skills as demonstrated by a performance exam.
2. Able to communicate orally in Spanish.
3. Master's Degree.
4. One-year experience in adult MH case management/rehab skills training.
5. Demonstrates knowledge of local support services available in Taft to persons served.

**Secretary IV
Taft MH
Monday-Friday 8-5 Flex
\$2,206.00 Monthly
Posting: #2121
Closes: Until Filled**



Coastal Plains Community Center is committed to providing a Trauma-informed environment for everyone who comes through our doors.

APPLICANT QUALIFICATIONS:

GENERAL DESCRIPTION:

Performs moderately complex secretarial/technical services for various professional staff. Job duties include data entry, collecting client payments and forward to accounting for receipting purposes, responsible to ensure financial information is maintained in a current status. Maintains all record management, assists with records requests, property inventory of the clinic, mail processing supply requisition, reviews timesheets for assigned staff, and assembles/organizes information for supervisor. Supervises Secretary II/III and medical record's position, which may perform portions of these duties listed and assumes workload in the absence of support staff. This position reports directly to the Clinic Director.

MINIMUM QUALIFICATIONS:

Any combination of education and experience equivalent to high school graduation or GED, plus two (2) years of experience in secretarial work. One (1) semester (15 semester hours) of accredited college work may be substituted for each six- (6) months of the required experience.

PREFERRED REQUIREMENTS:

1. Knowledge of Microsoft word and Excel
2. Local residency is within 15 minutes of duty station
3. Ability to communicate in Spanish
4. Reliable transportation with valid insurance
5. One (1) year experience in supervisory capacity
6. One (1) year of Office management experience
7. One (1) year experience working with people with disabilities
8. Able to type 50 wpm.

Human Services Tech II, III, IV
Odem, TX
Friday 2pm – 10pm
Saturday and Sunday 6am – 10pm
\$1690.00 - \$1971.00 Monthly
Posting: #2115
Until Filled



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GENERAL DESCRIPTION:

This position is primarily responsible for assisting cognitively challenged individuals in the Odem Group home. This position provides direct care, supervision and training. Duties include transporting individuals, self-help or independent living skills, documentation, maintenance of home, medical appointment and assisting with finances. This position reports to the Group Home Manager.

MINIMUM QUALIFICATIONS

1. High School Diploma or GED Certificate.
2. A valid class "C" Texas Driver's license, with a good driving record as evidenced by a driver's license check.

PREFERRED REQUIREMENTS:

1. Work history demonstrating an ability to work under minimal supervision.
2. Stable work record demonstrated by longevity with previous employer. (Two years or longer)
3. Local residency within 20 minutes commute of duty station.
4. Previous experience working with persons with cognitive disabilities