



Coastal Plains Community Center

Tel: (361)777-3991

200 Marriot Drive
P.O. Box 1336
Portland, Texas 78374
www.coastalplainsctr.org

Bulletin 1097

November 18, 2022 – November 25, 2022

Applications Accepted via our website www.coastalplainsctr.org. Applicants can upload their Social Security card, **CURRENT** Texas driver's license and a copy of transcripts to be considered for employment. ***Applications must be received by closing date to be eligible for consideration.*** Resumes are **NOT ACCEPTED** in lieu of an application. **We will not accept faxed applications.**

We are an Equal Opportunity/ADA/Affirmative Action Employer

Requirements:

Every person hired at Coastal Plains Community Center is considered an employee of the Center regardless of who made the offer of employment. Employment assignments may change due to budgetary, disciplinary, or administrative reasons. All changes in employment assignments will be handled in accordance with laws prohibiting any form of discrimination. All positions require the ability to work flexible hours and days as needed.

Positions requiring specific academic achievement and/or specific course attainment will require you to attach a copy of a transcript, certification and/or License to your application. All other positions will require verification of high school diploma or GED.

As per the Immigration Reform and Control Act of 1986 (§1200) all applicants for employment are required to provide documents that provide proof of employment authorization and identity. (Social Security Card, Driver's License, and (or) alternate documents as per regulations).

Criminal convictions involving personal injury, threat to another person, drug related offenses, etc., may make you ineligible for employment at Coastal Plains Community Center. Names of prospective employees are cleared through the Texas Department of Public Safety to determine the existence of such records. Falsification of the application for employment is grounds for dismissal, if employed.

For positions that require travel/driving, applicants must maintain a class "C" driver's license with a favorable driving record as evidenced by DPS Moving Violation report.

Coastal Plains Community Center is a DRUG FREE WORKPLACE. Effective August 1, 1996, before employment, all applicants are given a "conditional" offer of employment and will be required to take and pass a drug test. Physical assessment tests will be required for certain positions.

Effective July 1, 2002, all applicants for employment will be notified that prior to an offer of employment, they will be screened for previous confirmation of a class I confirmed incident or incidents of abuse or neglect against a consumer or consumers. Applicants with a confirmed history of abuse or neglect will not be considered for employment.

CBT Counselor
Alice
Monday-Friday 8-5
\$4,744.00 Monthly
Posting: #2049
Closes: Until Filled



Coastal Plains Community Center is committed to providing a Trauma-informed environment for employees and the people we serve.

About our Organization:

Coastal Plains is a certified community behavioral health center (CCBHC). The center provides behavioral health services, primary health services, and substance use services to children and adults. We offer employees a strong benefit package which includes the above posted salary. Our philosophy is to take care of our employees so they can take care of the people we serve.

This CBT Counselor job responsibilities:

This CBT Counselor position is responsible for providing intake/diagnostic services, and counseling for individuals/families seeking mental health services from Coastal Plains Community Center. Position entails therapeutic intervention for both adults and children. This position may involve services performed virtually from home or job site to individuals in our nine-county service area. The CBT Counselor position is also responsible for providing clinical consultative support to provider staff.

MINIMUM QUALIFICATIONS:

Must hold a current license from the State of Texas in **one** of the following areas:

- LPC- Licensed Professional Counselor
- LMSW/ACP-Licensed Master of Social Work/Advance Clinical Practice
- Licensed Clinical Social Worker
- Licensed Psychologist
- Advanced Practice Nurse

PREFERRED REQUIREMENTS:

- Any practitioner certified by the State of Texas, or capable of obtaining CBT certification.
- Practitioner with 1-year experience working in a community setting.
- Practitioner is experienced in navigating an electronic medical record.
- Must have a valid driver license in the state of Texas.

BENEFIT PACKAGE:

- Enhanced pay for Master's Degree
- A fully funded health, dental, vision package and short-term disability
- \$10,000 employer sponsored life insurance
- Elective life up to 100k guaranteed issue at sign on
- Employer sponsored retirement plan 401(a) with 150% matching funds
- Elective retirement plan 403(b) option
- 11 paid holidays
- 144 hours of paid vacation
- Longevity pay

**Peer Provider
Kingsville MH
Monday-Friday 8-5 Flex
\$2383.00 Monthly
Posting: #2173
Closes: Until Filled**



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Peer Provider job responsibilities:

Performs routine rehabilitative consumer care work. Provides support, information, referrals, follow up engagement services, and participates as a treatment team member with both Adult MH services and the Early Onset psychosis program. Maintain data indicating the number of referrals, resources, unmet needs of peers and barriers to obtaining services for all interested parties. Works under limited supervision with considerable latitude for the use of initiative and independent judgement. Provides essential early onset psychosis groups and individual services to consumers. Reports clinically to LPHA and administratively to Clinic Director or designee.

MINIMUM QUALIFICATIONS:

Minimum of High school Diploma or G.E.D plus one cumulative year of receiving mental health community services for a disorder treated in the target population for Texas. Must be a Certified Peer Specialist (CPS) and have successfully completed the Via Hope peer specialist training.

PREFERRED REQUIREMENTS:

- Knowledge of Microsoft office and basic computer skills as demonstrated by a performance exam.
- Able to communicate orally in Spanish.
- Master's Degree
- One-year experience in adult MH case management/rehab skills training.
- Demonstrates knowledge of local support services available in Kingsville to persons served.

BENEFIT PACKAGE:

- Enhanced pay for Master's Degree
- Free LPC-A supervision
- A fully funded health, dental, vision package and short-term disability
- \$10,000 employer sponsored life insurance
- Elective life up to 100k guaranteed issue at sign on
- Employer sponsored retirement plan 401(a) with 150% matching funds
- Elective retirement plan 403(b) option
- 11 paid holidays
- 144 hours of paid vacation
- Longevity pay

Crisis Intervention Specialist -IDD
Portland
Monday-Friday 8-5 Flex
\$3,143.00 - \$3,342.00 Monthly
Posting: #2167
Closes: Until Filled



Coastal Plains Community Center is committed to providing a Trauma-informed environment for employees and the people we serve.

About our Organization:

Coastal Plains Community Center has been providing high quality community-based services to persons with developmental delay for over 25 years. We offer employees a strong benefit package which includes the above posted salary. Our philosophy is to take care of our employees so they can take care of the people we serve.

Crisis Intervention Specialist job responsibilities:

The Crisis Intervention Specialist for IDD Services works with Service Coordinators, providers, and other service agencies to identify individuals with Intellectual & Developmental Disabilities who are at risk of requiring crisis services. Collaborates with team members to identify prevention strategies, training and support, and to promote coping skills. Provides education and consultation to the Mobile Crisis Outreach Team and law enforcement regarding individuals with IDD. Works closely with IDD Crisis Respite services to develop a therapeutic plan for identified individuals. We offer excellent benefits including free health insurance, excellent retirement package, paid time off and a family-friendly work environment with a small-town feel. Come join our team!

MINIMUM QUALIFICATIONS:

- Bachelor's Degree in a human services field, including but not limited to sociology, special education, rehabilitation counseling, or psychology.
- Must be licensed or certified in the State of Texas as: LPC, LCSW, BCBA, LPA, or LP.
- One year's experience working with or familial experience with persons, with Intellectual and Developmental Disabilities (IDD)
- Two years' experience working with individuals with IDD who have mental and behavior support needs or linking people with IDD to mental health support.
- Class C operator's license with evidence of a good driving record.

PREFERRED REQUIREMENTS:

- Ability to communicate in Spanish.
- Good organizational skills.
- Proficient in Microsoft Office.

BENEFIT PACKAGE:

- Enhanced pay for Master's Degree
- A fully funded health, dental, vision package and short-term disability
- \$10,000 employer sponsored life insurance
- Elective life up to 100k guaranteed issue at sign on
- Employer sponsored retirement plan 401(a) with 150% matching funds
- Elective retirement plan 403(b) option
- 11 paid holidays
- 144 hours of paid vacation
- Longevity pay

Rehab Caseworker III
Kingsville, MH
Monday-Friday 8-5
\$3,143.00-3,342.00 Monthly
Posting: #2177
Closes: Until Filled



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Rehab Caseworker job responsibilities:

Coastal Plains is looking for individuals interested in working in behavioral health services. This position is a great opportunity for individuals looking for a career in behavioral health. Job duties include providing rehabilitative and case management services, and conducting assessments with adults with behavioral health issues in the community, consumer's home and office. The salary is commensurate with education and experience and offers potential for advancement opportunities. Employees with Master's degrees may receive free LPC-I supervision. The job is located in our Kingsville clinic and requires travel within Kleberg/Kenedy Counties. We offer excellent benefits including free health insurance for the employee, an excellent retirement package, paid time off and provide a family-friendly work site with a small-town feel.

MINIMUM QUALIFICATIONS:

Bachelor's degree from an accredited college or university with a major in a Social, Behavioral Health or Human Service area, clear driving record. Live within a 20 minutes commute of the Kingsville office.

PREFERRED REQUIREMENTS:

- Excellent computer skills and knowledge of Microsoft office applications.
- Ability to work independently and organize work efficiently.
- Bilingual (English-Spanish)
- Master's Degree
- Demonstrated stability of 3 years of consecutive employment

BENEFIT PACKAGE:

- Free LPC-A supervision
- A fully funded health, dental, vision package and short-term disability
- \$10,000 employer sponsored life insurance
- Elective life up to 100k guaranteed issue at sign on
- Employer sponsored retirement plan 401(a) with 150% matching funds
- Elective retirement plan 403(b) option
- 11 paid holidays
- 144 hours of paid vacation
- Longevity pay

Mobile Crisis Outreach Worker
Aransas Pass, MH
Monday-Friday 8-5
\$3,143.00-3,342.00 Monthly
Posting: #2179
Closes: Until Filled



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Crisis Outreach Worker responsibilities:

Member of Mobile Crisis Treatment Team who provides prompt face-to-face crisis assessment, crisis intervention services and follow-up/relapse prevention services to individuals in the community. Services will be provided at place at residence or other community based safe location. May provide transportation services, if safety is determined. Coordinates crisis services with law enforcement. Provides linkage to other services and referrals. Documents all services provided.

MINIMUM QUALIFICATIONS:

Bachelor's degree in social work, psychology, rehabilitation or other human services discipline that meets QMHP requirements from an accredited college or university.
Current driver's license, without stipulation in the state of Texas.

PREFERRED REQUIREMENTS:

- Knowledge of crisis intervention techniques with persons with mental illness presenting in crisis situations
- Knowledge of local community resources
- Ability to communicate effectively both orally and in writing
- Ability to interface positively and effectively with other community agencies
- Ability to work within a team setting
- Ability to utilize standard computer software programs

BENEFIT PACKAGE:

- Free LPC-A supervision
- A fully funded health, dental, vision package and short-term disability
- \$10,000 employer sponsored life insurance
- Elective life up to 100k guaranteed issue at sign on
- Employer sponsored retirement plan 401(a) with 150% matching funds
- Elective retirement plan 403(b) option
- 11 paid holidays
- 144 hours of paid vacation
- Longevity pay

Rehab Caseworker III
San Diego
Monday-Friday 8-5
\$3,143.00-3,342.00 Monthly
Posting: #2181
Closes: Until Filled



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Rehab Caseworker responsibilities:

Works as a member of an integrated treatment team. Staff is responsible for providing rehabilitation, Crisis services, and support services to Adult consumers identified with severe and persistent mental illness. Services provided to individuals in authorized level of care include Pharmacological management services and rehabilitation services. Nature of work requires frequent in-person, long-term contact with individuals, family members, and service providers. Job performance requires an automobile, extensive travel, and flexible hours to provide services. Job also requires staff to facilitate skills activities in a group or individual setting to clients served by Coastal Plains Community Center. Works under the supervision of the Clinic Director or designee. Job requires high level of clinical skills necessary for independent judgment. Will work directly with treatment team for clients who have experience a First Episodic Break.

MINIMUM QUALIFICATIONS:

Bachelor's degree from an accredited college or university that allows for QMHP-CS/QIDD credentialing. Salary is commensurate with education and experience per Coastal Plains' career ladder. Class "C" operator's license with evidence of a good driving record. Reliable transportation a must.

PREFERRED REQUIREMENTS:

- Knowledge of the needs and characteristics associated with the target population.
- Proficient computer skills to perform job functions.
- Ability to communicate effectively both orally and in writing.
- Knowledge of local community resources and how to access those services.
- Ability to demonstrate knowledge on the importance of productivity, time management, and organizational skills.
- Ability to establish a therapeutic relationship with consumers and their support system and to set and maintain boundaries.
- Ability to maintain a Class "C" license with less than ten (10) penalty points.

BENEFIT PACKAGE:

- Free LPC-A supervision
- A fully funded health, dental, vision package and short-term disability
- \$10,000 employer sponsored life insurance
- Elective life up to 100k guaranteed issue at sign on
- Employer sponsored retirement plan 401(a) with 150% matching funds
- Elective retirement plan 403(b) option
- 11 paid holidays
- 144 hours of paid vacation
- Longevity pay

Caseworker III (Adult)
Rockport
Monday-Friday 8-5
\$3,143.00 – \$3,342.00 Monthly
Posting: #2186
Closes: Until Filled



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Caseworker responsibilities:

Works as a member of an integrated treatment team. Staff is responsible for providing rehabilitation, Crisis services and support services to Adult consumers identified with severe and persistent mental illness. Services provided to individuals in authorized level of care including Pharmacological management services, and rehabilitation services. The Case Manager will work as a floater for the Aransas Pass and the Rockport clinics. Nature of work requires frequent in-person, long-term contact with individuals, family members, and service providers. Job performance requires an automobile, extensive travel, and flexible hours to provide services. Job also requires staff to facilitate skills activities in a group or individual setting to clients served by Coastal Plains Community Center. Works under the supervision of the Clinic Director or designee. Job requires high level of clinical skills necessary for independent judgment. Will work directly with treatment team for clients who have experienced a First Episodic Break.

MINIMUM QUALIFICATIONS:

- A bachelor's degree from an accredited college or university that allows for QMHP-CS/QIDD credentialing. Salary is commensurate with education and experience per Coastal Plains' career ladder. Class "C" operator's licenses with evidence of a good driving record. Reliable transportation a must.

PREFERRED REQUIREMENTS:

- Knowledge of the needs and characteristics associated with the target population.
- Proficient computer skills to perform job functions.
- Ability to communicate effectively both orally and in writing.
- Knowledge of local community resources and how to access those services.
- Ability to demonstrate knowledge on the importance of productivity, time management, and organizational skills.
- Ability to establish a therapeutic relationship with consumers and their support system and to set and maintain boundaries.
- Ability to maintain a Class "C" license with less than ten (10) penalty points.

BENEFIT PACKAGE:

- Free LPC-A supervision
- A fully funded health, dental, vision package and short-term disability
- \$10,000 employer sponsored life insurance
- Elective life up to 100k guaranteed issue at sign on
- Employer sponsored retirement plan 401(a) with 150% matching funds
- Elective retirement plan 403(b) option
- 11 paid holidays
- 144 hours of paid vacation
- Longevity pay

YES Wraparound Facilitator (CM III)

Taft

Monday-Friday 8-5

\$3,143.00 - \$3,342.00 Monthly

Posting: #2193

Closes: Until Filled



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YES Wraparound Facilitator (CM III) responsibilities:

Performs care coordination with children and their families; gathering behavior, psychological, social, and developmental information to coordinate and monitor service delivery according to the Wraparound Plan. Position will lead the integrated child family team meetings to discover the child and family strengths and identify needs to develop treatment Goals, Objectives, and Interventions to reduce identified risk factors. The Wraparound Facilitator will make necessary referrals based on the discovered needs and provide follow-up. Nature of work requires frequent contact with individuals, family members, and service providers. Caseload size 1 to 10 ratio. Job performance requires an automobile and flexible hours to provide services. Works under the supervision of the YES Program Manager or designee.

MINIMUM QUALIFICATIONS:

- Bachelor's degree from an accredited college or university with a major in social, behavioral health, or human services. Salary is commensurate with education and experience.

PREFERRED REQUIREMENTS:

- Knowledge of child and adolescent mental illness.
- Knowledge of basic casework principles and general community resources.
- Job requires a high level of clinical skills necessary for independent judgement.
- Knowledge in engagement.
- Ability to communicate effectively.
- Knowledge of casework documentation requirements.
- Knowledge and understanding of program guidelines, policies and procedures, and ability to carry out responsibilities.
- Current Class "C" operator's license with a good driving record as evidence by driver's license check.
- Work history, which demonstrates an ability to work under minimal supervision.
- Ability to communicate in Spanish.
- Reliable transportation with valid insurance.

BENEFIT PACKAGE:

- Free LPC-A supervision
- A fully funded health, dental, vision package and short-term disability
- \$10,000 employer sponsored life insurance
- Elective life up to 100k guaranteed issue at sign on
- Employer sponsored retirement plan 401(a) with 150% matching funds
- Elective retirement plan 403(b) option
- 11 paid holidays
- 144 hours of paid vacation
- Longevity pay

Crisis Worker III
San Diego
Monday-Friday 8-5
\$3,342.00 Monthly
Posting: #2195
Closes: Until Filled



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Crisis Worker responsibilities:

This position will provide crisis care services to multiple clinics. This crisis worker will service Duval and Jim Wells counties and may assist other service counties as needed. Other duties to be provided will be screenings, post hospital follow-ups, crisis follow-ups, provide jail diversion interventions at Duval County jail, and maintain contact with psychiatric facilities. This position will also maintain a small caseload. Crisis worker will provide aggressive interventions and frequent in-person contact with individuals and their families, by providing on-going Rehabilitative and Case Management services for adults and children with mental health diagnosis. Case management services consist of gaining access to medical, social, educational, and other unmet needs. Provides rehabilitative services that focus on positive outcomes with reduction in symptoms, increase in level of functioning, and maximum mental health improvements. Work is community and site based. Schedule will be flexible. This position will report to the San Diego Clinic Director.

MINIMUM QUALIFICATIONS:

A Bachelor's degree from an accredited college or university with a major in Social, Behavioral, or Human Services which is defined as Psychology, Social Work, Medicine, Nursing, Rehabilitation, Counseling, Sociology, Human Growth and Development, Physician Assistant, Gerontology, Special Education, Educational Psychology, Early Childhood Education, or Early Childhood Intervention. Class "C" operator license with evidence of a good driving record.

PREFERRED REQUIREMENTS:

- Minimum proficiency with computer software as demonstrated by knowledge of Microsoft applications
- Lives within Service area (Jim Wells or Duval county)
- Master's degree
- Is able to communication in Spanish
- Experience working with this target population (adults and children) who are experiencing crisis situation

BENEFIT PACKAGE:

- Free LPC-A supervision
- A fully funded health, dental, vision package and short-term disability
- \$10,000 employer sponsored life insurance
- Elective life up to 100k guaranteed issue at sign on
- Employer sponsored retirement plan 401(a) with 150% matching funds
- Elective retirement plan 403(b) option
- 11 paid holidays
- 144 hours of paid vacation
- Longevity pay

Crisis Worker III
Alice
Monday-Friday 8-5
\$3,342.00 Monthly
Posting: #2196
Closes: Until Filled



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Crisis Worker responsibilities:

This position will provide crisis care services to multiple clinics. This crisis worker will service Duval and Jim Wells counties and may assist other service counties as needed. Other duties to be provided will be screenings, post hospital follow-ups, crisis follow-ups, provide jail diversion interventions at Jim Wells County jail, and maintain contact with psychiatric facilities. This position will also maintain a small caseload. Crisis worker will provide aggressive interventions and frequent in-person contact with individuals and their families, by providing on-going Rehabilitative and Case Management services for adults and children with mental health diagnosis. Case management services consist of gaining access to medical, social, educational, and other unmet needs. Provides rehabilitative services that focus on positive outcomes with reduction in symptoms, increase in level of functioning, and maximum mental health improvements. Work is community and site based. Schedule will be flexible. This position will report to the Alice Clinic Director.

MINIMUM QUALIFICATIONS:

A Bachelor's degree from an accredited college or university with a major in Social, Behavioral, or Human Services which is defined as Psychology, Social Work, Medicine, Nursing, Rehabilitation, Counseling, Sociology, Human Growth and Development, Physician Assistant, Gerontology, Special Education, Educational Psychology, Early Childhood Education, or Early Childhood Intervention. Class "C" operator license with evidence of a good driving record.

PREFERRED REQUIREMENTS:

- Minimum proficiency with computer software as demonstrated by knowledge of Microsoft applications
- Lives within Service area (Jim Wells or Duval county)
- Master's degree
- Is able to communication in Spanish
- Experience working with this target population (adults and children) who are experiencing crisis situation

BENEFIT PACKAGE:

- Free LPC-A supervision
- A fully funded health, dental, vision package and short-term disability
- \$10,000 employer sponsored life insurance
- Elective life up to 100k guaranteed issue at sign on
- Employer sponsored retirement plan 401(a) with 150% matching funds
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- 11 paid holidays
- 144 hours of paid vacation
- Longevity pay

Secretary III
Kingsville
Monday-Friday 8-5
\$1,971.00 Monthly
Posting: #2197
Closes: Until Filled



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Secretary responsibilities:

The Secretary III performs routine secretarial tasks with limited latitude for decision making in carrying out routine phases of the work, which includes receptionist/phone coverage, tabulating reports, editing and typing various types of documents, data entry, registration paperwork, fleet maintenance, and medical record duties. The Secretary III performs other duties as assigned or appropriate to fulfill the needs of the community services center. The Secretary IV supervises the position.

MINIMUM QUALIFICATIONS:

A high school diploma or GED, plus one (1) year of secretarial and clerical experience or training.

PREFERRED REQUIREMENTS:

- Medical Records experience.
- Proficient in typing skills as evidence by administered typing test (40 WPM).
- Excellent computer skills with knowledge of Microsoft Word and Excel.
- Ability to work independently, and communicate efficiently with clients as well as other community professionals.
- Bilingual English/Spanish.

BENEFIT PACKAGE:

- Free LPC-A supervision
- A fully funded health, dental, vision package and short-term disability
- \$10,000 employer sponsored life insurance
- Elective life up to 100k guaranteed issue at sign on
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- Longevity pay

Human Services Tech II, III, IV
Portland
Weekend
\$1,869.00-\$2,081.00 Monthly
Posting: #2198
Closes: 11/09/2022



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Human Services Tech responsibilities:

This position is primarily responsible for assisting cognitively challenged individuals in a group home setting. This position provides direct care, supervision, and training. Duties include transporting individuals, self-help or independent living skills training, documentation, maintenance of home, medical appointments, and assisting with their finances. This position reports to the Director of Waiver Services.

MINIMUM QUALIFICATIONS:

- A high school diploma or GED certificate
- A valid class "C" Texas Driver's license, with a good driving record

PREFERRED REQUIREMENTS:

- Work history demonstrating an ability to work under minimal supervision.
- Stable work record demonstrated by longevity with previous employer (Two years or longer).
- Local residency within 20 minutes commute of duty station.
- Previous experience working with persons with cognitive disabilities.

BENEFIT PACKAGE:

- Pay enhancement for CMA or CAN certification
- A fully funded health, dental, vision package and short-term disability
- \$10,000 employer sponsored life insurance
- Elective life up to 100k guaranteed issue at sign on
- Employer sponsored retirement plan 401(a) with 150% matching funds
- Elective retirement plan 403(b) option
- 11 paid holidays
- 144 hours of paid vacation
- Longevity pay

Human Services Tech II, III, IV
Odem
Monday-Friday
\$1,869.00-\$2,081.00 Monthly
Posting: #2199
Closes: 11/09/2022



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- A high school diploma or GED certificate
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- Stable work record demonstrated by longevity with previous employer (Two years or longer).
- Local residency within 20 minutes commute of duty station.
- Previous experience working with persons with cognitive disabilities.

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- Pay enhancement for CMA or CAN certification
- A fully funded health, dental, vision package and short-term disability
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- Elective life up to 100k guaranteed issue at sign on
- Employer sponsored retirement plan 401(a) with 150% matching funds
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- 11 paid holidays
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- Longevity pay

Admin Tech II
Taft
Monday-Friday 8-5
\$2,472.00 Monthly
Posting: #2200
Closes: Until Filled



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Admin Tech responsibilities:

The Admin Tech (Eligibility Specialist) is responsible for assisting consumers in applying for and/or confirmation of insurance benefits, Social Security Disability, Social Security Supplemental Income and Medicaid benefits. The Specialist provides the consumer and/or family education related to benefits, assist the consumer in completing applications, and monitors the progress of the application throughout the process. The Specialist acts as an advocate for the consumer, makes appropriate referrals for assistance in the appeals process and keeps the clinic staff aware of the consumer's progress through the system. The Specialist maintains the accurate documentation of events and progress. The Specialist maintains competency regarding the latest information of benefits and attends quarterly consortia meetings.

MINIMUM QUALIFICATIONS:

A high school diploma or GED, plus a minimum of three (3) years' experience in the field of work related to the duties of the position.

PREFERRED REQUIREMENTS:

- Knowledge of Social Security benefits and regulations.
- Knowledge of signs and symptoms of mental illness.
- Ability to communicate effectively, both orally and in writing.
- Ability to work independently, organize work efficiently, and respond to the changing needs of the consumers.
- Ability to use a computer and Windows software.

BENEFIT PACKAGE:

- Free LPC-A supervision
- A fully funded health, dental, vision package and short-term disability
- \$10,000 employer sponsored life insurance
- Elective life up to 100k guaranteed issue at sign on
- Employer sponsored retirement plan 401(a) with 150% matching funds
- Elective retirement plan 403(b) option
- 11 paid holidays
- 144 hours of paid vacation
- Longevity pay

**Case Manager II/III
Falfurrias (Youth)
Monday-Friday 8-5
\$3,143.00-\$3,342.00 Monthly
Posting: #2201
Closes: Until Filled**



Coastal Plains Community Center is committed to providing a Trauma-informed environment for employees and the people we serve.

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Case Manager responsibilities:

The Case Manager works with the Center's Youth and Adolescent program to help clients improve mental health symptoms by providing Case Management, Rehabilitative Skills Training and support services. Works closely with other youth team members and community partners. Nature of work involves virtual care, and in-person contact with individuals and their caretaker at the office, school, and/or home location. Job requires some clinical skills necessary for independent judgment. Job performance requires an automobile and flexible hours to provide services. Works under the supervision of the Youth and Family program manager or designee.

MINIMUM QUALIFICATIONS:

A Bachelor's degree from an accredited college or university with a major in psychology, sociology, behavioral health, or human services. Salary is commensurate with education and experience per Coastal Plains' career ladder.

PREFERRED REQUIREMENTS:

- Knowledge of Microsoft office and basic computer skills.
- Able to communicate orally in Spanish.
- One-year of experience in Mental Health Case management/rehab skills training.
- One-year of experience working with youth, adolescents, and families.
- Maintain a class "C" license with less than 10 penalty points.
- Lives within a 30-minute commute from Falfurrias, Texas.
- Master's degree in major of social, behavioral health, or human services.

BENEFIT PACKAGE:

- Free LPC-A supervision
- A fully funded health, dental, vision package and short-term disability
- \$10,000 employer sponsored life insurance
- Elective life up to 100k guaranteed issue at sign on
- Employer sponsored retirement plan 401(a) with 150% matching funds
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- 11 paid holidays
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Rehab Caseworker II/III
Alice
Monday-Friday 8-5
\$3,143.00-\$3,342.00 Monthly
Posting: #2202
Closes: Until Filled



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Case Manager responsibilities:

The Case Manager works as a member of an integrated treatment team. Staff is responsible for providing rehabilitation and support services to consumers identified with severe and persistent mental illness. Services provided to individuals in authorized service package include Pharmacological management services and rehabilitation services. Nature of work requires frequent in-person, long-term contact with individuals, family members, and service providers. Job performance requires an automobile, extensive travel, and flexible hours to provide services. Job also requires staff to facilitate skills activities in a group or individual setting to clients served by CPCC. Works under the supervision of the Clinic Director or designee. Job requires high level of clinical skill necessary for independent judgment.

MINIMUM QUALIFICATIONS:

A Bachelor's degree from an accredited college or university with a major in social, behavioral health, or human services. Salary is commensurate with education and experience per Coastal Plains Community Center career ladder. Must maintain Class "C" license with less than 10 penalty points.

PREFERRED REQUIREMENTS:

- Knowledge of Microsoft office and basic computer skills.
- Able to communicate orally in Spanish.
- One-year experience in MH case management/rehab skills training.
- Lives within a 30-minute commute from the Alice clinic.
- Master's degree in social, behavioral health, or human services.

BENEFIT PACKAGE:

- Free LPC-A supervision
- A fully funded health, dental, vision package and short-term disability
- \$10,000 employer sponsored life insurance
- Elective life up to 100k guaranteed issue at sign on
- Employer sponsored retirement plan 401(a) with 150% matching funds
- Elective retirement plan 403(b) option
- 11 paid holidays
- 144 hours of paid vacation
- Longevity pay

Rehab Caseworker II/III
Alice
Monday-Friday 8-5
\$3,143.00-\$3,342.00 Monthly
Posting: #2203
Closes: Until Filled



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MINIMUM QUALIFICATIONS:

A Bachelor's degree from an accredited college or university with a major in social, behavioral health, or human services. Salary is commensurate with education and experience per Coastal Plains Community Center career ladder. Must maintain Class "C" license with less than 10 penalty points.

PREFERRED REQUIREMENTS:

- Knowledge of Microsoft office and basic computer skills.
- Able to communicate orally in Spanish.
- One-year experience in MH case management/rehab skills training.
- Lives within a 30-minute commute from the Alice clinic.
- Master's degree in social, behavioral health, or human services.

BENEFIT PACKAGE:

- Free LPC-A supervision
- A fully funded health, dental, vision package and short-term disability
- \$10,000 employer sponsored life insurance
- Elective life up to 100k guaranteed issue at sign on
- Employer sponsored retirement plan 401(a) with 150% matching funds
- Elective retirement plan 403(b) option
- 11 paid holidays
- 144 hours of paid vacation
- Longevity pay

Secretary III
Beeville
Monday-Friday 8-5
\$1,971.00 Monthly
Posting: #2204
Closes: Until Filled



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Secretary responsibilities:

The Secretary III performs routine secretarial tasks with limited latitude for decision making in carrying out routine phases of the work, which includes receptionist/phone coverage, tabulating reports, editing and typing various types of documents, data entry, and medical record duties. The Secretary III performs other duties as assigned or appropriate to fulfill the needs of the community services center. The Clerical supervises the position.

MINIMUM QUALIFICATIONS:

A high school diploma or GED, plus some secretarial and clerical experience or training.

PREFERRED REQUIREMENTS:

- One-year (1) of secretarial experience with data entry.
- Medical records experience.
- Proficient in typing skills as evidenced by administered typing test (40 WPM).
- Excellent computer skills with knowledge of Microsoft Word and Excel.
- Ability to work independently and communicate efficiently with clients as well as other community professionals.
- Bilingual English/Spanish.

BENEFIT PACKAGE:

- Free LPC-A supervision
- A fully funded health, dental, vision package and short-term disability
- \$10,000 employer sponsored life insurance
- Elective life up to 100k guaranteed issue at sign on
- Employer sponsored retirement plan 401(a) with 150% matching funds
- Elective retirement plan 403(b) option
- 11 paid holidays
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