



# Coastal Plains Community Center

Tel: (361)777-3991

200 Marriot Drive  
P.O. Box 1336  
Portland, Texas 78374  
[www.coastalplainsctr.org](http://www.coastalplainsctr.org)

Bulletin 1139

October 2, 2023 – October 9, 2023

**Applications Accepted via our website [www.coastalplainsctr.org](http://www.coastalplainsctr.org). *If the position has a closing date, the Applications must be received by closing date to be eligible for consideration.* Resumes are **NOT ACCEPTED** in lieu of an application. **We will not accept faxed applications.****

***We are an Equal Opportunity/ADA/Affirmative Action Employer***

## **Requirements:**

Every person hired at Coastal Plains Community Center is considered an employee of the Center regardless of who made the offer of employment. Employment assignments may change due to budgetary, disciplinary, or administrative reasons. All changes in employment assignments will be handled in accordance with laws prohibiting any form of discrimination. All positions require the ability to work flexible hours and days as needed.

Positions requiring specific academic achievement and/or specific course attainment will require you to attach a copy of a transcript, certification and/or License to your application. All other positions will require verification of high school diploma or GED.

As per the Immigration Reform and Control Act of 1986 (§1200) all applicants for employment are required to provide documents that provide proof of employment authorization and identity. (Social Security Card, Driver's License, and (or) alternate documents as per regulations).

Criminal convictions involving personal injury, threat to another person, drug related offenses, etc., may make you ineligible for employment at Coastal Plains Community Center. Names of prospective employees are cleared through the Texas Department of Public Safety to determine the existence of such records. Falsification of the application for employment is grounds for dismissal, if employed.

For positions that require travel/driving, applicants must maintain a class "C" driver's license with a favorable driving record as evidenced by DPS Moving Violation report.

Coastal Plains Community Center is a DRUG FREE WORKPLACE. Effective August 1, 1996, before employment, all applicants are given a "conditional" offer of employment and will be required to take and pass a drug test. Physical assessment tests will be required for certain positions.

Effective July 1, 2002, all applicants for employment will be notified that prior to an offer of employment, they will be screened for previous confirmation of a class I confirmed incident or incidents of abuse or neglect against a consumer or consumers. Applicants with a confirmed history of abuse or neglect will not be considered for employment.

**Case Manager III**  
**Taft**  
**Monday-Friday 8-5**  
**\$3,143.00-\$3,342.00 Monthly**  
**Posting: #2205**  
**Closes: Until Filled**



Coastal Plains Community Center is committed to providing a Trauma-informed environment for employees and the people we serve.

**About our Organization:**

Coastal Plains is a certified community behavioral health center (CCBHC). The center provides behavioral health services, primary health services, and substance use services to children and adults. We offer employees a strong benefit package which includes the above posted salary. Our philosophy is to take care of our employees so they can take care of the people we serve.

**Case Manager Responsibilities:**

The Case Manager works as a member of an integrated treatment team. Staff is responsible for providing rehabilitation, crisis services and support services to adult consumers identified with severe and persistent mental illness. Services provided to individuals in authorized level of care include pharmacological management services, and rehabilitation services. Nature of work requires frequent in-person, long-term contact with individuals, family members, and service providers. Job performance requires an automobile, extensive travel, and flexible hours to provide services. Job also requires staff to facilitate skills activities in a group or individual setting to clients served by Coastal Plains Community Center. Works under the supervision of the Clinic Director or designee. Job requires high level of clinical skills necessary for independent judgment.

**MINIMUM QUALIFICATIONS:**

A Bachelor's Degree from an accredited college or university with a major in Social or Behavioral Health which is defined as psychology, social work, medicine, nursing, rehabilitation, counseling, sociology, human growth and development, physician assistant, gerontology, special education, educational psychology, early childhood education, or early childhood intervention. Salary is commensurate with education and experience per Coastal Plains' career ladder. Class C operator's license with evidence of a good driving record.

**PREFERRED REQUIREMENTS:**

- Knowledge of Microsoft office and basic computer skills as demonstrated by a performance exam.
- Able to communicate orally in Spanish.
- Master's Degree.
- One-year experience in adult MH case management/rehab skills training.
- Demonstrates knowledge of local support services available in San Patricio County.

**BENEFIT PACKAGE:**

- Free LPC-A supervision
- A fully funded health, dental, vision package and short-term disability
- \$10,000 employer sponsored life insurance
- Elective life up to 100k guaranteed issue at sign on
- Employer sponsored retirement plan 401(a) with 150% matching funds
- Elective retirement plan 403(b) option
- 10 paid holidays
- 144 hours of paid vacation
- Longevity pay
- Potential end of year merit

**Intake LPHA**  
**TBD**  
**Monday-Friday 8-5 (Flex)**  
**\$5,500.00 Monthly**  
**Posting: #2232**  
**Closes: Until filled**



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**APPLICANT QUALIFICATIONS:**

**GENERAL DESCRIPTION:**

This position is responsible for providing CBT, psychosocial assessments, diagnostic evaluations/reviews and will determine eligibility for individuals and families seeking mental health services from Coastal Plains Community Center. This position will provide virtual and face to face services to individuals in our nine county service area.

**MINIMUM QUALIFICATIONS:**

Must hold current license from the state of Texas in one of the following areas: a medical physician, Licensed Professional Counselor, LMSW-ACP, licensed psychologist, advanced practice nurse, Licensed Clinical Social Worker. Must have a current Texas Driver's license.

**PREFERRED REQUIREMENTS:**

1. Any practitioner certified by Academy of Cognitive Therapy, Beck Institute for CBT, or the Reach Institute to provide CBT in the state of Texas or be capable of obtaining CBT certification with assistance from the Center.
2. Practitioner has experience working in an outpatient setting.
3. Practitioner is familiar with entering information into an electronic medical record.

**BENEFIT PACKAGE:**

- Free LPC-A supervision
- A fully funded health, dental, vision package and short-term disability
- \$10,000 employer sponsored life insurance
- Elective life up to 100k guaranteed issue at sign on
- Employer sponsored retirement plan 401(a) with 150% matching funds
- Elective retirement plan 403(b) option
- 10 paid holidays
- 144 hours of paid vacation
- Longevity pay
- Potential end of year merit

**Rehab Caseworker III (Adult)**  
**Alice, TX**  
**Monday-Friday 8-5**  
**\$3,143.00 – \$3,342.00 Monthly**  
**Posting: #2243**  
**Closes: Until Filled**



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**Rehab Caseworker responsibilities:**

Works as a member of an integrated treatment team. Staff is responsible for providing rehabilitation and support services, to consumers identified with severe and persistent mental illness. Services provided to adult individuals in authorized service package include Pharmacological management services, and rehabilitation services. Nature of work requires frequent in-person, long-term contact with individuals, family members, and service providers. Job performance requires an automobile, extensive travel, and flexible hours to provide services. Job also requires staff to facilitate skills activities in a group or individual setting to clients served by Coastal Plains Community Center. Works under the supervision of the Clinic Director or designee. Job requires high level of clinical skills necessary for independent judgment.

**MINIMUM QUALIFICATIONS:**

A Bachelor's Degree from an accredited college or university with a major in social, behavioral health, or human services. Salary is commensurate with education and experience per Coastal Plains' career ladder. Must have a Class "C" driver's license with evidence of a good driving record. Reliable transportation a must.

**PREFERRED REQUIREMENTS:**

- Knowledge of needs and characteristics associated with the target population.
- Proficient computer skills to perform job functions
- Ability to communicate both orally and in writing
- Knowledge of local community resources and how to access those resources
- Ability to demonstrate knowledge on the importance of productivity, time management, and organizational skills.
- Master's Degree in social, behavioral health, or human services
- Live within a 30-minute commute from the Alice clinic

**BENEFIT PACKAGE:**

- Free LPC-A supervision
- A fully funded health, dental, vision package and short-term disability
- \$10,000 employer sponsored life insurance
- Elective life up to 100k guaranteed issue at sign on
- Employer sponsored retirement plan 401(a) with 150% matching funds
- Elective retirement plan 403(b) option
- 10 paid holidays
- 144 hours of paid vacation
- Longevity pay
- Potential end of year merit

**Rehab Caseworker III (Adult)**  
**Alice, TX**  
**Monday-Friday 8-5**  
**\$3,143.00 – \$3,342.00 Monthly**  
**Posting: #2251**  
**Closes: Until Filled**



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**Rehab Caseworker responsibilities:**

Works as a member of an integrated treatment team. Staff is responsible for providing rehabilitation and support services, to consumers identified with severe and persistent mental illness. Services provided to adult individuals in authorized service package include Pharmacological management services, and rehabilitation services. Nature of work requires frequent in-person, long-term contact with individuals, family members, and service providers. Job performance requires an automobile, extensive travel, and flexible hours to provide services. Job also requires staff to facilitate skills activities in a group or individual setting to clients served by Coastal Plains Community Center. Works under the supervision of the Clinic Director or designee. Job requires high level of clinical skills necessary for independent judgment.

**MINIMUM QUALIFICATIONS:**

A Bachelor's Degree from an accredited college or university with a major in social, behavioral health, or human services. Salary is commensurate with education and experience per Coastal Plains' career ladder. Must have a Class "C" driver's license with evidence of a good driving record. Reliable transportation a must.

**PREFERRED REQUIREMENTS:**

- Knowledge of the needs and characteristics associated with the target population
- Proficient computer skills to perform job functions
- Ability community effectively orally and in writing
- Knowledge of local community resources and how to access those services
- Ability to establish a therapeutic relationship with consumers and their support system and to set and maintain boundaries

**BENEFIT PACKAGE:**

- Free LPC-A supervision
- A fully funded health, dental, vision package and short-term disability
- \$10,000 employer sponsored life insurance
- Elective life up to 100k guaranteed issue at sign on
- Employer sponsored retirement plan 401(a) with 150% matching funds
- Elective retirement plan 403(b) option
- 10 paid holidays
- 144 hours of paid vacation
- Longevity pay
- Potential end of year merit

**Rehab Caseworker II & III**  
**Location: Rockport**  
**Monday-Friday 8-5**  
**\$3,143.00 - \$3,342.00 Monthly**  
**Posting: #2255**  
**Closes: Until Filled**



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**Rehab Caseworker II&III Responsibilities:**

Works with the Center's Youth and Adolescent program to help clients improve mental health symptoms by providing Case Management, Rehabilitative Skills Training and Support Services. Works closely with other youth team members and community partners. Nature of work involves virtual care, and in-person contact with individuals and their caretaker at the office, school and/or home location. Job requires some clinical skills necessary for independent judgement. Job requires an automobile, and flexible hours to provide services. Works under the supervision of the Youth and Family program manager or designee.

**MINIMUM QUALIFICATIONS:**

Bachelor's degree from an accredited college or university with a major in social, behavioral, health, or human services. Salary is commensurate with education and experience per Coastal Plains' career ladder.

**PREFERRED REQUIREMENTS:**

- Knowledge of Microsoft office and basic computer skills
- Able to speak Spanish
- One year (1) experience in MH Case Management/Rehab skills training
- One year (1) experience working with youth, adolescents and families
- Maintain class "C" license with less than 10 penalty points
- Master's degree in major of social, behavioral health or human services

**BENEFIT PACKAGE:**

- A fully funded health, dental, vision package and short-term disability
- \$10,000 employer sponsored life insurance
- Elective life up to 100k guaranteed issue at sign on
- Employer sponsored retirement plan 401(a) with 150% matching funds
- Elective retirement plan 403(b) option
- 10 paid holidays
- 144 hours of paid vacation
- Longevity pay
- Potential end of year merit

**Case Manager III**  
**Alice MH**  
**Monday-Friday 8-5**  
**\$3,342.00 Monthly**  
**Posting: #2264**  
**Closes: Until Filled**



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**Case Manager Responsibilities:**

This position will provide crisis care services to multiple clinics. This crisis worker will service Jim Wells, Duval and Brooks counties. Other duties to be provided will be screenings, post hospital follow-ups, crisis follow-up and maintain contact with psychiatric facilities. This position will also maintain a small caseload. Crisis worker will provide aggressive interventions and frequent in-person contact with individuals and their families, by providing on-going Rehabilitative and Case management services for adults and children with a mental health diagnosis. Case management services consists of gaining access to medical, social, educational and other unmet needs. Provides Rehabilitative services that focus on positive outcomes with reduction in symptoms increase in level of functioning and maximum mental health improvements. Work is community and site based. Schedule will be flexible. This position will report to the San Diego Clinic Director.

**MINIMUM QUALIFICATIONS:**

A Bachelor's Degree from an accredited college or university with a major in Social, Behavioral, or Human Services which is defined as psychology, social work, medicine, nursing, rehabilitation, counseling, sociology, human growth and development, physician assistant, gerontology, special education, educational psychology, early childhood education, or early childhood intervention. Class C operator's license with evidence of a good driving record

**PREFERRED REQUIREMENTS:**

- Minimum proficiency with computer software as demonstrated by knowledge of Microsoft Applications2.
- Lives within service area (Jim Wells or Duval County)
- Excellent verbal and written communication skills as demonstrated by oral and written interview
- Is able to communicate in Spanish Experience working with this target population (adults and children) who are experiencing crisis situations

**BENEFIT PACKAGE:**

- Free LPC-A supervision
- A fully funded health, dental, vision package and short-term disability
- \$10,000 employer sponsored life insurance
- Elective life up to 100k guaranteed issue at sign on
- Employer sponsored retirement plan 401(a) with 150% matching funds
- Elective retirement plan 403(b) option
- 10 paid holidays
- 144 hours of paid vacation
- Longevity pay
- Potential end of year merit

**Rehab Caseworker II & III**  
**Alice, TX MH**  
**Monday-Friday 8-5**  
**\$3,143.00 – \$3,342.00 Monthly**  
**Posting: #2273**  
**Closes: Until Filled**



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**Caseworker responsibilities:**

Works with the Center's Youth and Adolescent program to help clients improve mental health symptoms by providing Case management, Rehabilitative Skills Training and support services. Works closely with other youth team members and community partners. Nature of work involves virtual care, and in-person contact with individuals and their caretaker at the office, school and/or home location. Job requires some clinical skills necessary for independent judgement. Job performance requires an automobile, and flexible hours to provide services. Works under the supervision of the Youth and Family program manager or designee.

**MINIMUM QUALIFICATIONS:**

A Bachelor's Degree from an accredited college or university with a major in Social, Behavioral Health, or Human Services. Salary is commensurate with education and experience per Coastal Plains' career ladder.

**PREFERRED REQUIREMENTS:**

- Knowledge of Microsoft office and basic computer skills
- Able to communicate orally in Spanish.
- One-year experience in MH Case management/rehab skills training.
- One Year Experience working with youth, adolescents and families
- Maintain class "C" license with less than 10 penalty points
- Lives within a 30 minute commute from Aransas Pass Texas.
- Master's degree in major of social, behavior health or human services.

**BENEFIT PACKAGE:**

- Free LPC-A supervision
- A fully funded health, dental, vision package and short-term disability
- \$10,000 employer sponsored life insurance
- Elective life up to 100k guaranteed issue at sign on
- Employer sponsored retirement plan 401(a) with 150% matching funds
- Elective retirement plan 403(b) option
- 10 paid holidays
- 144 hours of paid vacation
- Longevity pay
- Potential end of year merit

**YES Wraparound Facilitator Case Manager**  
**Alice, TX**  
**Monday-Friday 8-5**  
**\$3,143.00 - \$3,342.00 Monthly**  
**Posting: #2276**  
**Closes: Until filled**



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**YES Wraparound Facilitator Case Manager Responsibilities:**

Performs care coordination with children and their families; gathering behavior, psychological social and developmental information to coordinates and monitors service delivery according to Wraparound Plan. Position will lead the integrated child family team meetings to discover the child and family strengths and identified needs to develop treatment Goals, Objectives and Interventions to reduce identified risk factors. The Wraparound Facilitator will make necessary referrals based on the discovered needs and provide follow up. Nature of work requires frequent contact with individuals, family members, and service providers. Caseload size 1 to 10 ratio. Job performance requires an automobile and flexible hours to provide services. Works under the supervision of the YES Program Manager or designee.

**MINIMUM QUALIFICATIONS:**

Bachelor's degree from an accredited college or university with a major in social, behavioral health, or human services. Salary is commensurate with education and experience.

**PREFERRED REQUIREMENTS:**

1. Knowledge of child and adolescent mental illness
2. Knowledge of basic casework principles and general community resources.
3. Job requires high level of clinical skill necessary for independent judgement.
4. Knowledge in engagement
5. Ability to communicate effectively
6. Knowledge of casework documentation requirements
7. Knowledge and understanding of program guidelines, policies and procedures and ability to carry out responsibilities
8. Current class C operator's license with a good driving record as evidenced by driver's license check.
9. Work history, which demonstrates an ability to work under minimal supervision.
10. Ability to communicate in Spanish

**BENEFIT PACKAGE:**

- Free LPC-A supervision
- A fully funded health, dental, vision package and short-term disability
- \$10,000 employer sponsored life insurance
- Elective life up to 100k guaranteed issue at sign on
- Employer sponsored retirement plan 401(a) with 150% matching funds
- Elective retirement plan 403(b) option
- 10 paid holidays
- 144 hours of paid vacation
- Longevity pay
- Potential year end merit

**Licensed Chemical Dependency Counselor**  
**Taft, TX**  
**Monday-Friday 8-5**  
**\$3,006 Monthly**  
**Posting: #2282**  
**Closes: Until Filled**



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**Licensed Chemical Dependency Counselor Responsibilities:**

The Licensed Chemical Dependency Counselor will perform moderately complex substance abuse counseling work. Work involves treating and rehabilitating clients in a substance abuse treatment or rehabilitation program. LCDC will work under the general supervision of the program manager. Responsibilities include providing interventions for individuals with chemical dependency and substance use disorders. Duties include but are not limited to assessment, substance use counseling, and coordinating/advocating on behalf of assigned clients. Staff will use specific motivational interviewing techniques and other evidence-based practices to assist individuals through the process of change. Travel within the service area may be required. Center vehicles are available and mileage is also available for instances when personal vehicle is used within scope of duty. Requires excellent communication written/interpersonal skills; ability to meet strict deadlines, ability to use a computer. Must be able to work within a team process.

**MINIMUM QUALIFICATIONS:**

Must be a Texas Licensed Chemical Dependency Counselor. At least 2 years of relevant experience. A valid Texas driver's license and good driving record is required. Must be able to pass the agency employment background check and have two (2) years of experience in the substance use field as well as experience in a community settings. Experience with the Integrated Behavioral Health Primary Care concept.

**PREFERRED REQUIREMENTS:**

- Knowledge of individual needs/characteristics associated with mental illness, substance use disorders, and appropriate approaches to counseling and treatment.
- Knowledge of computer system and electronic health documentation for behavioral services delivery.
- Knowledge of methods useful for treatment planning and implementation.
- Skill with presentations to management or community leadership groups.
- Skilled at communicating with a variety of clinicians, especially those in the mental health field.
- Ability to work independently, to organize work efficiently, and to communicate effectively both verbally and in writing.
- Ability to develop productive relationships with children and family members that focus on specific outcomes.
- Ability to maintain physical and emotional stamina to permit full performance of duties.
- Ability to work in a crisis situation.

**BENEFIT PACKAGE:**

- Free LPC-A supervision
- A fully funded health, dental, vision package and short-term disability
- \$10,000 employer sponsored life insurance
- Elective life up to 100k guaranteed issue at sign on
- Employer sponsored retirement plan 401(a) with 150% matching funds
- Elective retirement plan 403(b) option
- 10 paid holidays
- 144 hours of paid vacation
- Longevity pay
- Potential end of year merit

## **MH PASRR Service Coordinator/Case Manager III**

**TBD**

**Monday-Friday 8-5**

**\$3,143.00 - \$3,342.00 Monthly**

**Posting: #2283**

**Closes: Until Filled**



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### **PASRR Service Coordinator/Case Manager III Responsibilities:**

The Mental Health PASRR Service Coordinator (PSC) is responsible for completing the Pre-Admission, Screening and Resident Review (PASRR) evaluation to make a determination of alternative placement and/or specialized services for persons residing in nursing home facilities. This position is responsible for coordinating alternate placement and providing ongoing service coordination to nursing home residents who qualify. Travel throughout a nine-county area is required. This position reports to the Adult Mental Health Services Director.

### **MINIMUM QUALIFICATIONS:**

Bachelor's degree from an accredited college or university with a major in social, behavioral health, or human services. Salary is commensurate with education and experience per Coastal Plains Community Center career ladder. Must Maintain Class "C" license with less than 10 penalty points.

### **PREFERRED REQUIREMENTS:**

- Ability to communicate in Spanish
- Knowledge of computer programs
- Good organizational skills

### **BENEFIT PACKAGE:**

- Free LPC-A supervision
- A fully funded health, dental, vision package and short-term disability
- \$10,000 employer sponsored life insurance
- Elective life up to 100k guaranteed issue at sign on
- Employer sponsored retirement plan 401(a) with 150% matching funds
- Elective retirement plan 403(b) option
- 11 paid holidays
- 144 hours of paid vacation
- Longevity pay
- Potential end of the year merit

**Rehab Caseworker III**  
**Kingsville, TX**  
**Monday-Friday 8-5**  
**\$3,342.00 Monthly**  
**Posting: #2285**  
**Closes: Until Filled**



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**Rehab Caseworker responsibilities:**

Works as a member of an integrated treatment team. Staff is responsible for providing rehabilitation, Crisis services and support services, to Adult consumers identified with severe and persistent mental illness in the home, community or office setting. Services provided to individuals in authorized level of care include Pharmacological management services, and rehabilitation services. Nature of work requires frequent in-person, long-term contact with individuals, family members, and service providers. Job performance requires an automobile, extensive travel, and flexible hours to provide services and may occasionally transport consumers. Job also requires staff to facilitate skills activities in a group or individual setting to clients served by Coastal Plains Community Center. Works under the supervision of the program's Clinical Supervisor or designee. Job requires high level of clinical skills necessary for independent judgment. Will work directly with treatment team for clients who have experienced a First Episodic Break.

**MINIMUM QUALIFICATIONS:**

Bachelor's degree from an accredited college or university with a major in social, behavioral health, or human services. Class "C" operator's license with evidence of a good driving record.

**PREFERRED REQUIREMENTS:**

- Knowledge of the needs and characteristics associated with the target population.
- Proficient computer skills to perform job functions.
- Ability to communicate effectively both orally and in writing.
- Knowledge of local community resources and how to access those services.
- Ability to demonstrate knowledge on the importance of productivity, time management, and organizational skills.
- Ability to establish a therapeutic relationship with consumers and their support system and to set and maintain boundaries.
- Ability to maintain a Class C license with less than ten (10) penalty points.

**BENEFIT PACKAGE:**

- Free LPC-A supervision
- A fully funded health, dental, vision package and short-term disability
- \$10,000 employer sponsored life insurance
- Elective life up to 100k guaranteed issue at sign on
- Employer sponsored retirement plan 401(a) with 150% matching funds
- Elective retirement plan 403(b) option
- 10 paid holidays
- 144 hours of paid vacation
- Longevity pay
- Potential end of year merit

**Secretary III**  
**Beeville, TX**  
**Monday-Friday 8-5**  
**\$1,971.00 Monthly**  
**Posting: #2286**  
**Closes: Until Filled**



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**Secretary responsibilities:**

The Secretary III performs, routine secretarial tasks with limited latitude for decision making in carrying out routine phases of the work, which includes receptionist/phone coverage, tabulating reports, editing and typing various types of documents, data entry, and medical record duties. The Secretary III performs other duties as assigned or appropriate to fulfill the needs of the community services center. The Secretary IV supervises this position.

**MINIMUM QUALIFICATIONS:**

A high school diploma or GED, plus some secretarial and clerical experience or training.

**PREFERRED REQUIREMENTS:**

- One – two years of secretarial experience with data entry.
- Experience in medical billing and insurance reimbursement.
- Medical Records experience.
- Proficient in typing skills as evidenced by administered typing test (40 wpm).
- Excellent computer skill w/knowledge of Microsoft word and excel.
- Ability to work independently, and communicate efficiently with clients as well as other community professionals.
- Bilingual English/Spanish.

**BENEFIT PACKAGE:**

- A fully funded health, dental, vision package and short-term disability
- \$10,000 employer sponsored life insurance
- Elective life up to 100k guaranteed issue at sign on
- Employer sponsored retirement plan 401(a) with 150% matching funds
- Elective retirement plan 403(b) option
- 11 paid holidays
- 144 hours of paid vacation
- Longevity pay
- Potential end of the year merit

**CFC Service Coordinator/Case Manager III**  
**Alice, TX**  
**Monday-Friday 8-5**  
**\$3,143.00 - \$3,342.00 Monthly**  
**Posting: #2287**  
**Closes: Until Filled**



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Coastal Plains is a certified community behavioral health center (CCBHC). The center provides behavioral health services, primary health services, and substance use services to children and adults. We offer employees a strong benefit package which includes the above posted salary. Our philosophy is to take care of our employees so they can take care of the people we serve.

**Service Coordinator/Case Manager responsibilities:**

Provides ongoing case management services for more than 30 persons with IDD and other related conditions. Performs single function case management services to assist assigned individuals in gaining access to medical, social, educational and other needed services. Performs the case management duties in according to the Service Coordination GR, CFC and Waiver standards. The nature of the work requires aggressive interventions and frequent in-person long-term contact with the individual's families and service providers. The job requires extensive travel for community-based service provision and flexible hours and schedule. Participates in 24-hour, on call system for own caseload. The position reports to the CFC Supervisor.

**MINIMUM QUALIFICATIONS:**

Bachelor's degree from an accredited college or university with a major in a Social, Behavioral Health, or Human Services which is defined as psychology, social work, medicine, nursing, rehabilitation, counseling, sociology, human growth and development, gerontology, education psychology, education, and criminal justice. Salary is commensurate with education and experience per Coastal Plains' career ladder. Must maintain class "C" driver's license with evidence of a good driving record.

**PREFERRED REQUIREMENTS:**

- Case Management or Social Work experience
- Ability to communicate in Spanish
- Knowledge of computer programs
- Good organizational skills

**BENEFIT PACKAGE:**

- Free LPC-A supervision
- A fully funded health, dental, vision package and short-term disability
- \$10,000 employer sponsored life insurance
- Elective life up to 100k guaranteed issue at sign on
- Employer sponsored retirement plan 401(a) with 150% matching funds
- Elective retirement plan 403(b) option
- 11 paid holidays
- 144 hours of paid vacation
- Longevity pay
- Potential end of the year merit

**CFC Service Coordinator/Case Manager III**  
**Portland, TX**  
**Monday-Friday 8-5**  
**\$3,143.00 - \$3,342.00 Monthly**  
**Posting: #2288**  
**Closes: Until Filled**



Coastal Plains Community Center is committed to providing a Trauma-informed environment for employees and the people we serve.

**About our Organization:**

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