



# Coastal Plains Integrated Health

200 Marriot Drive  
P.O. Box 1336  
Portland, Texas 78374  
[www.coastalplainsctr.org](http://www.coastalplainsctr.org)

Bulletin 1175

July 26, 2024 – August 2, 2024

**Applications Accepted via our website [www.coastalplainsctr.org](http://www.coastalplainsctr.org). *If the position has a closing date, the Applications must be received by closing date to be eligible for consideration.* Resumes are **NOT ACCEPTED** in lieu of an application. **We will not accept faxed applications.****

***We are an Equal Opportunity/ADA/Affirmative Action Employer***

## **Requirements:**

Every person hired at Coastal Plains Integrated Health is considered an employee of the Center regardless of who made the offer of employment. Employment assignments may change due to budgetary, disciplinary, or administrative reasons. All changes in employment assignments will be handled in accordance with laws prohibiting any form of discrimination. All positions require the ability to work flexible hours and days as needed.

Positions requiring specific academic achievement and/or specific course attainment will require you to attach a copy of a transcript, certification and/or License to your application. All other positions will require verification of high school diploma or GED.

As per the Immigration Reform and Control Act of 1986 (§1200) all applicants for employment are required to provide documents that provide proof of employment authorization and identity. (Social Security Card, Driver's License, and (or) alternate documents as per regulations).

Criminal convictions involving personal injury, threat to another person, drug related offenses, etc., may make you ineligible for employment at Coastal Plains Integrated Health. Names of prospective employees are cleared through the Texas Department of Public Safety to determine the existence of such records. Falsification of the application for employment is grounds for dismissal, if employed.

For positions that require travel/driving, applicants must maintain a class "C" driver's license with a favorable driving record as evidenced by DPS Moving Violation report.

Coastal Plains Integrated Health is a DRUG FREE WORKPLACE. Effective August 1, 1996, before employment, all applicants are given a "conditional" offer of employment and will be required to take and pass a drug test. Physical assessment tests will be required for certain positions.

Effective July 1, 2002, all applicants for employment will be notified that prior to an offer of employment, they will be screened for previous confirmation of a class I confirmed incident or incidents of abuse or neglect against a consumer or consumers. Applicants with a confirmed history of abuse or neglect will not be considered for employment.

**Rehab Caseworker/Case Manager III**  
**Taft MH**  
**Monday-Friday 8-5 (Flex)**  
**\$3,143.00-3,342.00 Monthly**  
**Posting: #2301**  
**Closes: Until Filled**



Coastal Plains Integrated Health is committed to providing a Trauma-informed environment for employees and the people we serve.

**About our Organization:**

Coastal Plains is a certified community behavioral health center (CCBHC). The center provides behavioral health services, primary health services, and substance use services to children and adults. We offer employees a strong benefit package which includes the above posted salary. Our philosophy is to take care of our employees so they can take care of the people we serve.

**Rehab Caseworker III/Case Manager Responsibilities:**

Works as a member of an integrated treatment team. Staff is responsible for providing rehabilitation, and support services, to consumers identified with severe and persistent mental illness. Services provided to individuals in authorized service package include Pharmacological management services, and rehabilitation services. Nature of work requires frequent in-person, long-term contact with individuals, family members, and service providers. Job performance requires an automobile, extensive travel, and flexible hours to provide services. Job also requires staff to facilitate skills activities in a group or individual setting to clients served by CPIH. Works under the supervision of the Clinic Director or designee. Job requires high level of clinical skill necessary for independent judgement.

**MINIMUM QUALIFICATIONS:**

Bachelor's degree from an accredited college or university with a major in social, behavioral health, or human services. Salary is commensurate with education and experience per Coastal Plains career ladder. Must have a class "C" Driver's License.

**PREFERRED REQUIREMENTS:**

- Knowledge of Microsoft office and basic computer skills
- Able to communicate orally in Spanish.
- One year experience in MH Case Management/rehab skills training.
- One Year Experience working with youth , adolescents and families
- Lives within a 30 minute commute from the Taft clinic.
- Master's degree in major of social, behavior health or human services.

**BENEFIT PACKAGE:**

- Free LPC-A supervision
- A fully funded health, dental, vision package and short-term disability
- \$10,000 employer sponsored life insurance
- Elective life up to 100k guaranteed issue at sign on
- Employer sponsored retirement plan 401(a) with 150% matching funds
- Elective retirement plan 403(b) option
- 13 paid holidays
- 144 hours of paid vacation
- Longevity pay
- Potential end of year merit

**Secretary III**  
**Aransas Pass, TX**  
**Monday – Friday 8:00am – 5:00pm (Flex)**  
**\$1971.00 Monthly**  
**Posting: #2316**  
**Closes: Until Filled**



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**Secretary Responsibilities:**

The Secretary III performs routine secretarial tasks with limited latitude for decision-making in carrying out routine phases of the work, which includes running reports, data entry, editing and typing various types of documents, distributing mail, maintaining financials, completing intake/annual documentation and communicating (either face to face or by telephone) with the various members of the community represented by Coastal Plains Integrated Health. The secretary performs other duties as assigned or appropriate to fulfill the needs of the center. This position is supervised by the secretary IV and the Rockport Clinic Director.

**MINIMUM QUALIFICATIONS:**

A High School Diploma or GED, plus some secretarial and clerical experience or training. Must have a Class "C" Driver's License.

**PREFERRED REQUIREMENTS:**

- Medical records experience
- Excellent computer skills with knowledge of Microsoft Word and Excel
- Ability to work independently, and communicate efficiently with clients as well as other community professionals
- Bilingual English/Spanish

**BENEFIT PACKAGE:**

- A fully funded health, dental, vision package and short-term disability
- \$10,000 employer sponsored life insurance
- Elective life up to 100k guaranteed issue at sign on
- Employer sponsored retirement plan 401(a) with 150% matching funds
- Elective retirement plan 403(b) option
- 13 paid holidays
- 144 hours of paid vacation
- Longevity pay
- Potential end of year merit

**Peer Provider**  
**Taft, TX**  
**Monday – Friday 8:00am – 5:00pm**  
**\$2,383.00 Monthly**  
**Posting: #2321**  
**Closes: Until Filled**



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#### **Peer Provider Responsibilities:**

Performs routine rehabilitative consumer care work. Provides support, information, referrals, follow-up, engagement services, and participates as a treatment team member. Maintain data indicating the number of referrals, resources, unmet needs of peers and barriers to obtaining services for all interested parties. Works under limited supervision with considerable latitude for the use of initiative and independent judgment. Provides essential individual and group rehabilitative services to consumers. Reports clinically to LPHA and administratively to Clinic Director or designee.

#### **MINIMUM QUALIFICATIONS:**

Minimum of High School Diploma or G.E.D. plus one cumulative year of receiving mental health community services for a disorder treated in the target population for Texas. Must have a Class "C" valid Driver's License.

#### **PREFERRED REQUIREMENTS:**

- Knowledge of Microsoft office and basic computer skills as demonstrated by a performance exam.
- Able to communicate orally in Spanish.  
One-year experience in adult MH case management/rehab skills training.
- Demonstrates knowledge of local support services available in San Patricio County to persons served.
- Certified Peer Specialist (CPS) and have successfully completed the Via Hope Peer Specialist training.

#### **BENEFIT PACKAGE:**

- A fully funded health, dental, vision package and short-term disability
- \$10,000 employer sponsored life insurance
- Elective life up to 100k guaranteed issue at sign on
- Employer sponsored retirement plan 401(a) with 150% matching funds
- Elective retirement plan 403(b) option
- 13 paid holidays
- 144 hours of paid vacation
- Longevity pay
- Potential end of year merit

**Rehab Caseworker/Case Manager II, III**  
**Beeville, TX**  
**Monday-Friday 8-5 (Flex)**  
**\$3,143.00-3,342.00 Monthly**  
**Posting: #2325**  
**Closes: Until Filled**



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**Rehab Caseworker III/Case Manager Responsibilities:**

Works with the Center's Youth and Adolescent program to help clients improve mental health symptoms by providing Case management, Rehabilitative Skills Training and support services. Works closely with other youth team members and community partners. Nature of work involves virtual care, and in-person contact with individuals and their caretaker at the office, school and/or home location. Job requires some clinical skills necessary for independent judgement. Job performance requires an automobile, and flexible hours to provide services. Works under the supervision of the Youth and Family program manager or designee. .

**MINIMUM QUALIFICATIONS:**

Bachelor's degree from an accredited college or university with a major in social, behavioral health, or human services. Salary is commensurate with education and experience per Coastal Plains career ladder. Must have a Class "C" Driver's License.

**PREFERRED REQUIREMENTS:**

- Knowledge of Microsoft office and basic computer skills
- Able to communicate orally in Spanish.
- One year experience in MH Case Management/rehab skills training.
- One Year Experience working with youth , adolescents and families
- Master's degree in major of social, behavior health or human services.

**BENEFIT PACKAGE:**

- Free LPC-A supervision
- A fully funded health, dental, vision package and short-term disability
- \$10,000 employer sponsored life insurance
- Elective life up to 100k guaranteed issue at sign on
- Employer sponsored retirement plan 401(a) with 150% matching funds
- Elective retirement plan 403(b) option
- 13 paid holidays
- 144 hours of paid vacation
- Longevity pay
- Potential end of year merit

**Rehab Caseworker/Case Manager III**  
**Taft, TX**  
**Monday-Friday 8-5 (Flex)**  
**\$3,143.00-3,342.00 Monthly**  
**Posting: #2328**  
**Closes: Until Filled**



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**Rehab Caseworker III/Case Manager Responsibilities:**

Works with the Center's Youth and Adolescent program to help clients improve mental health symptoms by providing Case management, Rehabilitative Skills Training and support services. Works closely with other youth team members and community partners. Nature of work involves virtual care, and in-person contact with individuals and their caretaker at the office, school and/or home location. Job requires some clinical skills necessary for independent judgement. Job performance requires an automobile, and flexible hours to provide services. Works under the supervision of the Youth and Family program manager or designee. .

**MINIMUM QUALIFICATIONS:**

Bachelor's degree from an accredited college or university with a major in social, behavioral health, or human services. Salary is commensurate with education and experience per Coastal Plains career ladder. Must have a Class "C" Driver's License.

**PREFERRED REQUIREMENTS:**

- Knowledge of Microsoft office and basic computer skills
- Able to communicate orally in Spanish.
- One year experience in MH Case Management/rehab skills training.
- One Year Experience working with youth , adolescents and families
- Master's degree in major of social, behavior health or human services.

**BENEFIT PACKAGE:**

- Free LPC-A supervision
- A fully funded health, dental, vision package and short-term disability
- \$10,000 employer sponsored life insurance
- Elective life up to 100k guaranteed issue at sign on
- Employer sponsored retirement plan 401(a) with 150% matching funds
- Elective retirement plan 403(b) option
- 13 paid holidays
- 144 hours of paid vacation
- Longevity pay
- Potential end of year merit

**Secretary III**  
**Rockport, TX**  
**Monday – Friday 8:00am – 5:00pm**  
**\$1971.00 Monthly**  
**Posting: #2331**  
**Closes: Until Filled**



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**Secretary Responsibilities:**

The Secretary III performs routine secretarial tasks with limited latitude for decision-making in carrying out routine phases of the work, which includes running reports, data entry, editing and typing various types of documents, distributing mail, maintaining financials, completing intake/annual documentation and communicating (either face to face or by telephone) with the various members of the community represented by Coastal Plains Integrated Health. The secretary performs other duties as assigned or appropriate to fulfill the needs of the center. This position is supervised by the secretary IV and the Rockport Clinic Director.

**MINIMUM QUALIFICATIONS:**

A High School Diploma or GED, plus some secretarial and clerical experience or training. Must have a Class "C" Driver's License.

**PREFERRED REQUIREMENTS:**

- Medical records experience
- Excellent computer skills with knowledge of Microsoft Word and Excel
- Ability to work independently, and communicate efficiently with clients as well as other community professionals
- Bilingual English/Spanish

**BENEFIT PACKAGE:**

- A fully funded health, dental, vision package and short-term disability
- \$10,000 employer sponsored life insurance
- Elective life up to 100k guaranteed issue at sign on
- Employer sponsored retirement plan 401(a) with 150% matching funds
- Elective retirement plan 403(b) option
- 13 paid holidays
- 144 hours of paid vacation
- Longevity pay
- Potential end of year merit



**Rehab Caseworker/Case Manager II, III**  
**Falfurrias, TX**  
**Monday-Friday 8-5 (Flex)**  
**\$3,143.00-\$3,342.00 Monthly**  
**Posting: #2334**  
**Closes: Until Filled**



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**Rehab Caseworker III/Case Manager Responsibilities:**

Works with the Center's Youth and Adolescent program to help clients improve mental health symptoms by providing Case management, Rehabilitative Skills Training and support services. Works closely with other youth team members and community partners. Nature of work involves virtual care, and in-person contact with individuals and their caretaker at the office, school and/or home location. Job requires some clinical skills necessary for independent judgement. Job performance requires an automobile, and flexible hours to provide services. Works under the supervision of the Youth and Family program manager or designee.

**MINIMUM QUALIFICATIONS:**

Bachelor's degree from an accredited college or university with a major in social, behavioral health, or human services. Salary is commensurate with education and experience per Coastal Plains career ladder. Must have a Class "C" Driver's License.

**PREFERRED REQUIREMENTS:**

- Knowledge of Microsoft office and basic computer skills
- Able to communicate orally in Spanish.
- One-year experience in MH Case Management/rehab skills training.
- One Year Experience working with youth, adolescents and families
- Lives within a 30-minute commute from the Taft clinic.
- Master's degree in major of social, behavior health or human services.

**BENEFIT PACKAGE:**

- Free LPC-A supervision
- A fully funded health, dental, vision package and short-term disability
- \$10,000 employer sponsored life insurance
- Elective life up to 100k guaranteed issue at sign on
- Employer sponsored retirement plan 401(a) with 150% matching funds
- Elective retirement plan 403(b) option
- 13 paid holidays
- 144 hours of paid vacation
- Longevity pay
- Potential end of year merit



**Human Services Tech II, III, IV**  
**Kingsville, TX Group Home**  
**Friday 2pm-10pm Sat & Sun 6am-10pm**  
**\$1,869.00-\$2,206.00 Monthly**  
**Posting: #2337**  
**Closes: Until Filled**



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**Human Services Tech responsibilities:**

This position is primarily responsible for assisting cognitively challenged individuals in a group home setting. This position provides direct care, supervision, and training. Duties include transporting individuals, self-help or independent living skills training, documentation, maintenance of home, medical appointments, and assisting with their finances. This position reports to the Director of Waiver Services. Must have a class "C" driver's license.

**MINIMUM QUALIFICATIONS:**

- A high school diploma or GED certificate
- A valid class "C" Texas Driver's license, with a good driving record

**PREFERRED REQUIREMENTS:**

- Work history demonstrating an ability to work under minimal supervision.
- Stable work record demonstrated by longevity with previous employer (Two years or longer).
- Local residency within 20 minutes commute of duty station.
- Previous experience working with persons with cognitive disabilities.

**BENEFIT PACKAGE:**

- Pay enhancement for CMA or CNA certification
- A fully funded health, dental, vision package and short-term disability
- \$10,000 employer sponsored life insurance
- Elective life up to 100k guaranteed issue at sign on
- Employer sponsored retirement plan 401(a) with 150% matching funds
- Elective retirement plan 403(b) option
- 13 paid holidays
- 144 hours of paid vacation
- Longevity pay
- Potential end of year merit

**Rehab Caseworker/Case Manager III**  
**Taft, TX**  
**Monday-Friday 8-5 (Flex)**  
**\$3,143.00-\$3,342.00 Monthly**  
**Posting: #2338**  
**Closes: Until Filled**



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**Rehab Caseworker III/Case Manager Responsibilities:**

Works with the Center's Youth and Adolescent program to help clients improve mental health symptoms by providing Case management, Rehabilitative Skills Training and support services. Works closely with other youth team members and community partners. Nature of work involves virtual care, and in-person contact with individuals and their caretaker at the office, school and/or home location. Job requires some clinical skills necessary for independent judgement. Job performance requires an automobile, and flexible hours to provide services. Works under the supervision of the Youth and Family program manager or designee.

**MINIMUM QUALIFICATIONS:**

Bachelor's degree from an accredited college or university with a major in social, behavioral health, or human services. Salary is commensurate with education and experience per Coastal Plains career ladder. Must have a Class "C" Driver's License.

**PREFERRED REQUIREMENTS:**

- Knowledge of Microsoft office and basic computer skills
- Able to communicate orally in Spanish.
- One-year experience in MH Case Management/rehab skills training.
- One Year Experience working with youth, adolescents and families
- Lives within a 30-minute commute from the Taft clinic.
- Master's degree in major of social, behavior health or human services.

**BENEFIT PACKAGE:**

- Free LPC-A supervision
- A fully funded health, dental, vision package and short-term disability
- \$10,000 employer sponsored life insurance
- Elective life up to 100k guaranteed issue at sign on
- Employer sponsored retirement plan 401(a) with 150% matching funds
- Elective retirement plan 403(b) option
- 13 paid holidays
- 144 hours of paid vacation
- Longevity pay
- Potential end of year merit

**Case Manager Jail Diversion Specialist III**  
**Taft MH**  
**Monday-Friday 8-5 (Flex)**  
**\$3,342.00 Monthly**  
**Posting: #2339**  
**Closes: Until Filled**



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**Case Manager Jail Diversion Specialist Responsibilities:**

Works as a member of an integrated treatment team. Staff is responsible for providing rehabilitation, Crisis services and support services to adult consumers identified with severe and persistent mental illness who are involved in the criminal justice system. Services provided to individuals in authorized level of care include Pharmacological Management Services and Rehabilitation Services. Nature of work requires frequent in-person, long term contact with individuals, family members and services providers. Job performance requires an automobile, some travel and flexible hours to provide services. Job also requires staff to facilitate skills activities to individuals incarcerated in the San Patricio County Jail. Works under the supervision of the Clinic Director or designee. Job requires high level of clinical skills necessary for independent judgment.

**MINIMUM QUALIFICATIONS:**

Bachelor's degree from an accredited college or university with a major in a Social, Behavioral Health or Human Services. Salary is commensurate with education and experience per Coastal Plains Career Ladder. Must maintain Class "C" operator license with less than 10 penalty points.

**PREFERRED REQUIREMENTS:**

- Knowledge of Microsoft office and basic computer skills.
- Able to communicate orally in Spanish
- One year working with MH patients in an outpatient setting.
- Lives within a 30-minute commute from the assigned clinic.
- Master's degree in major of Social, Behavioral Health or Human Services.

**BENEFIT PACKAGE:**

- Free LPC-A supervision
- A fully funded health, dental, vision package and short-term disability
- \$10,000 employer sponsored life insurance
- Elective life up to 100k guaranteed issue at sign on
- Employer sponsored retirement plan 401(a) with 150% matching funds
- Elective retirement plan 403(b) option
- 13 paid holidays
- 144 hours of paid vacation
- Longevity pay
- Potential end of year merit

**Group Home Manager HST V**  
**Odem, TX Group Home**  
**Monday-Friday 6am to 2pm/Flex**  
**\$2,206.00 Monthly**  
**Posting: #2340**  
**Closes: Until Filled**



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**Group Home Manager Responsibilities:**

This position is based in Odem, TX, at the Coastal Plains HCS Men's Group Home. Position is primarily responsible for coordinating and directing group home staff. Also, responsible for scheduling staff assigned to group home and coordinating coverage. Additional job duties are: Overall supervision of teaching and assisting persons with intellectual disabilities, supervision with daily activities of money management, cooking safety, nutrition, etc. Position is also responsible for coordinating with nursing for administration of medications and transporting individuals to medical appointments, community activities, and job sites. Documentation of services, medical billing, and maintenance of vehicle are also applicable to job duties. This position reports to the Director of Waiver Services. Must have a class "C" driver's license.

**MINIMUM QUALIFICATIONS:**

- A high school diploma or GED certificate
- A valid class "C" Texas Driver's license, with a good driving record

**PREFERRED REQUIREMENTS:**

- Work history demonstrating an ability to work under minimal supervision.
- Stable work record demonstrated by longevity with previous employer (Two years or longer).
- Local residency within 20 minutes commute of duty station.
- Previous experience working with persons with cognitive disabilities.

**BENEFIT PACKAGE:**

- Pay enhancement for CMA or CNA certification
- A fully funded health, dental, vision package and short-term disability
- \$10,000 employer sponsored life insurance
- Elective life up to 100k guaranteed issue at sign on
- Employer sponsored retirement plan 401(a) with 150% matching funds
- Elective retirement plan 403(b) option
- 13 paid holidays
- 144 hours of paid vacation
- Longevity pay
- Potential end of year merit

**Eligibility Specialist**  
**Taft/Beeville TBD**  
**Monday-Friday 8-5 (Flex)**  
**\$2,472.00 Monthly**  
**Posting: #2341**  
**Closes: Until Filled**



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**Eligibility Specialist Responsibilities:**

The Eligibility Specialist is responsible for assisting consumers in applying for and/or confirmation of insurance benefits, Social Security Disability, Social Security Supplemental Income and Medicaid benefits. The Specialist provides the consumer and/or family education related to benefits, assist the consumer in completing applications, and monitors the progress of the application throughout the process. The Specialist acts as an advocate for the consumer, makes appropriate referrals for assistance in the appeals process and keeps the clinic staff aware of the consumer's progress through the system. The Specialist maintains accurate documentation of events and progress. The Specialist maintains competency regarding latest information regarding benefits and attends quarterly consortia meetings.

**MINIMUM QUALIFICATIONS:**

High school diploma or GED plus a minimum of three (3) years' experience in the field of work related to the duties of the position. Must have a class "C" Driver's License.

**PREFERRED REQUIREMENTS:**

- Knowledge of Social Security benefits and regulations.
- Knowledge of sign and symptoms of mental illness.
- Ability to communicate effectively, both orally and in writing.
- Ability to work independently, organize work efficiently and respond to the changing needs of the consumers.
- Ability to use a computer and Windows software.

**BENEFIT PACKAGE:**

- A fully funded health, dental, vision package and short-term disability
- \$10,000 employer sponsored life insurance
- Elective life up to 100k guaranteed issue at sign on
- Employer sponsored retirement plan 401(a) with 150% matching funds
- Elective retirement plan 403(b) option
- 13 paid holidays
- 144 hours of paid vacation
- Longevity pay
- Potential end of year merit

**LPHA/Program Specialist  
Rockport/Aransas Pass Area  
Monday-Friday 8-5 (Flex)  
\$5,500 Monthly  
Posting: #2342  
Closes: Until Filled**



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**LPHA/Program Specialist IV Responsibilities:**

This position is responsible for providing CBT, psychosocial assessments, diagnostic evaluations/reviews and will be determining eligibility for individuals and families seeking mental health services for Coastal Plains Community Center. This position will provide virtual and face-to-face services to individuals in our nine-county service area. Services will be provided in office setting and other community settings such as: schools and homes.

**MINIMUM QUALIFICATIONS:**

Must hold current license from the state of Texas in one of the following areas: a medical physician, Licensed Professional Counselor, LMSW-ACP, licensed psychologist, advanced practice nurse, Licensed Clinical Social Worker. Must have a current Texas driver's license.

**PREFERRED REQUIREMENTS:**

- Any practitioner certified by Academy of Cognitive Therapy, Beck Institute for CBT, or the Reach Institute to provide CBT in the state of Texas or be capable of obtaining CBT certification with assistance from the Center.
- Practitioner has experience working in an outpatient setting.
- Practitioner is familiar with entering information into an electronic medical record.

**BENEFIT PACKAGE:**

- Free LPC-A supervision
- A fully funded health, dental, vision package and short-term disability
- \$10,000 employer sponsored life insurance
- Elective life up to 100k guaranteed issue at sign on
- Employer sponsored retirement plan 401(a) with 150% matching funds
- Elective retirement plan 403(b) option
- 13 paid holidays
- 144 hours of paid vacation
- Longevity pay
- Potential end of year merit