



Coastal Plains

Integrated Health

200 Marriot Drive
P.O. Box 1336
Portland, Texas 78374
www.coastalplainsctr.org

Bulletin 1250

January 16, 2026 – January 23, 2026

Applications Accepted via our website www.coastalplainsctr.org. If the position has a closing date, the Applications must be received by closing date to be eligible for consideration. Resumes are **NOT ACCEPTED** in lieu of an application. **We will not accept faxed applications.**

We are an Equal Opportunity/ADA/Affirmative Action Employer

Requirements:

Every person hired at Coastal Plains Integrated Health is considered an employee of the Center regardless of who made the offer of employment. Employment assignments may change due to budgetary, disciplinary, or administrative reasons. All changes in employment assignments will be handled in accordance with laws prohibiting any form of discrimination. All positions require the ability to work flexible hours and days as needed.

Positions requiring specific academic achievement and/or specific course attainment will require you to attach a copy of a transcript, certification and/or License to your application. All other positions will require verification of high school diploma or GED.

As per the Immigration Reform and Control Act of 1986 (§1200) all applicants for employment are required to provide documents that provide proof of employment authorization and identity. (Social Security Card, Driver's License, and (or) alternate documents as per regulations).

Criminal convictions involving personal injury, threat to another person, drug related offenses, etc., may make you ineligible for employment at Coastal Plains Integrated Health. Names of prospective employees are cleared through the Texas Department of Public Safety to determine the existence of such records. Falsification of the application for employment is grounds for dismissal, if employed.

For positions that require travel/driving, applicants must maintain a class "C" driver's license with a favorable driving record as evidenced by DPS Moving Violation report.

Coastal Plains Integrated Health is a DRUG FREE WORKPLACE. Effective August 1, 1996, before employment, all applicants are given a "conditional" offer of employment and will be required to take and pass a drug test. Physical assessment tests will be required for certain positions.

Effective July 1, 2002, all applicants for employment will be notified that prior to an offer of employment, they will be screened for previous confirmation of a class I confirmed incident or incidents of abuse or neglect against a consumer or consumers. Applicants with a confirmed history of abuse or neglect will not be considered for employment.

Rehab Caseworker/Case Manager III
Taft, TX
Monday-Friday 8-5 (Flex)
\$3,143.00-3,342.00 Monthly
Posting: #2416
Closes: Until Filled



Coastal Plains Integrated Health is committed to providing a Trauma-informed environment for employees and the people we serve.

About our Organization:

Coastal Plains is a certified community behavioral health center (CCBHC). The center provides behavioral health services, primary health services, and substance use services to children and adults. We offer employees a strong benefit package which includes the above posted salary. Our philosophy is to take care of our employees so they can take care of the people we serve.

Rehab Caseworker III/Case Manager Responsibilities:

Works with the Center's Youth and Adolescent program to help clients improve mental health symptoms by providing Case management, Rehabilitative Skills Training and support services. Works closely with other youth team members and community partners. Nature of work involves virtual care, and in-person contact with individuals and their caretaker at the office, school and/or home location. Job requires some clinical skills necessary for independent judgement. Job performance requires an automobile, and flexible hours to provide services. Works under the supervision of the Youth and Family Program Manager.

MINIMUM QUALIFICATIONS:

Bachelor's degree from an accredited college or university with a major in social, behavioral health, or human services. Salary is commensurate with education and experience per Coastal Plains career ladder. Must have a Class "C" Driver's License, and the ability to type 30wpm.

PREFERRED REQUIREMENTS:

- Knowledge of Microsoft office and basic computer skills
- The ability to type 50wpm
- Able to communicate orally in Spanish.
- One-year experience in MH Case Management/rehab skills training.
- One Year Experience working with youth, adolescents and families
- Master's degree in major of social, behavior health or human services.

BENEFIT PACKAGE:

- Free LPC-A supervision
- A fully funded health, dental, and short-term disability package
- Pet Insurance
- \$10,000 employer sponsored life insurance
- Elective life up to 100k guaranteed issue at sign on
- Employer sponsored retirement plan 401(a) with 150% matching funds
- Elective retirement plan 403(b) option
- 15 paid holidays
- 156 hours of paid vacation
- Loan forgiveness facility
- Longevity pay
- Potential end of year merit

Rehab Caseworker/Case Manager III
Taft, TX
Monday-Friday 8-5 (Flex)
\$3,143.00-3,342.00 Monthly
Posting: #2417
Closes: Until Filled



Coastal Plains Integrated Health is committed to providing a Trauma-informed environment for employees and the people we serve.

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Rehab Caseworker III/Case Manager Responsibilities:

Works with the Center's Youth and Adolescent program to help clients improve mental health symptoms by providing Case management, Rehabilitative Skills Training and support services. Works closely with other youth team members and community partners. Nature of work involves virtual care, and in-person contact with individuals and their caretaker at the office, school and/or home location. Job requires some clinical skills necessary for independent judgement. Job performance requires an automobile, and flexible hours to provide services. Works under the supervision of the Youth and Family Program Manager.

MINIMUM QUALIFICATIONS:

Bachelor's degree from an accredited college or university with a major in social, behavioral health, or human services. Salary is commensurate with education and experience per Coastal Plains career ladder. Must have a Class "C" Driver's License, and the ability to type 30wpm.

PREFERRED REQUIREMENTS:

- Knowledge of Microsoft office and basic computer skills
- The ability to type 50wpm
- Able to communicate orally in Spanish.
- One-year experience in MH Case Management/rehab skills training.
- One Year Experience working with youth, adolescents and families
- Master's degree in major of social, behavior health or human services.

BENEFIT PACKAGE:

- Free LPC-A supervision
- A fully funded health, dental, and short-term disability package
- Pet Insurance
- \$10,000 employer sponsored life insurance
- Elective life up to 100k guaranteed issue at sign on
- Employer sponsored retirement plan 401(a) with 150% matching funds
- Elective retirement plan 403(b) option
- 15 paid holidays
- 156 hours of paid vacation
- Loan forgiveness facility
- Longevity pay
- Potential end of year merit

Psychiatric Nurse Practitioner
Kingsville, TX
Monday-Friday 8-5 (Flex)
\$ 10,500 Monthly
Posting: #2438
Closes: Until Filled



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Psychiatric Nurse Practitioner Responsibilities:

This position is responsible for handling patient appointments and performing routine examinations to ensure patient psychiatric health. The duties involve speaking with patients re: their symptoms, completing initial diagnostic evaluations, and follow-ups primarily in-person and some virtual visits. This position will prescribe medications and assist with educating patients on prescribed medications and injections. The nurse practitioner would also be coordinating with other healthcare professionals to ensure referrals are being made when appropriate. This position will work closely with the Director of Nursing and the Center's Medical Director to assist with daily clinic operations. Will assist the DON with development of medical policies and procedures. This position will perform health care procedures and monitor health conditions of individuals opened to care with the Center. This position will report to the Center's CEO and work clinically under the Center's Medical Director.

MINIMUM QUALIFICATIONS:

A master's degree in the field of Nursing plus four (4) years of experience related to the duties to be performed. Applicant must also be Board Certified as a Nurse Practitioner in the state of Texas. Must have a valid Texas class C driver's license, the ability to type 35 words per minute.

PREFERRED REQUIREMENTS:

- Experience with providing medical services in an LMHA outpatient setting.
- Experience in providing training to licensed medical staff.
- Experience in behavioral health case management services.
- Board Certified Psychiatric Mental Health Nurse Practitioner (PMHNP)
- Ability to type 50wpm

BENEFIT PACKAGE:

- A fully funded health, dental, and short-term disability package
- Free gym membership
- Pet Insurance
- \$10,000 employer sponsored life insurance
- Elective life up to 100k guaranteed issue at sign on
- Employer sponsored retirement plan 401(a) with 150% matching funds
- Elective retirement plan 403(b) option
- 15 paid holidays
- 156 hours of paid vacation
- Loan forgiveness facility
- Longevity pay
- Potential end of year merit

MH Crisis Worker II-III
Beeville, TX
Monday-Friday 8-5 (Flex)
\$3,342.00 Monthly
Posting: #2439
Closes: Until Filled



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MH Crisis Worker II-III Responsibilities:

This position will provide crisis care services to Bee and Live Oak Counties. Other duties to be provided will be screenings, post hospital follow-ups, crisis follow-up, assessments and maintain contact with inpatient psychiatric facilities. Position will assist with collecting data and completing reports for HHSC outcomes. This position will also maintain a small intensive caseload. Crisis worker will provide aggressive interventions and frequent in-person contact with individuals and their families, by providing on-going Rehabilitative and Case management services for adults and children with a mental health diagnosis. Case management services consists of gaining access to medical, social, educational and other unmet needs. Rehabilitative services focus on positive outcomes with reduction in symptoms, increase in level of functioning through skills training. Work is community and site based. Works under limited supervision with considerable latitude for the use of initiative and independent judgment. Schedule is flexible and this position will report to the Beeville Clinic Director.

MINIMUM QUALIFICATIONS:

Bachelor's degree from an accredited college or university with a major in Social, Behavioral Health, or Human Services. Must have a valid Tx Driver's License, and the ability to type 30wpm.

PREFERRED REQUIREMENTS:

- Knowledge of Microsoft office and basic computer skills
- The ability to type 50wpm
- Lives within service area.
- Master's degree.
- Excellent verbal and written communication skills as demonstrated by oral and written interview.
- Ability to communicate in Spanish.
- Experience working with this target population (adults and children) who are experiencing crisis situations.
- Ability to type at minimum 50 words per minute

BENEFIT PACKAGE:

- Free LPC-A supervision
- A fully funded health, dental, and short-term disability package
- Pet Insurance
- \$10,000 employer sponsored life insurance
- Elective life up to 100k guaranteed issue at sign on
- Employer sponsored retirement plan 401(a) with 150% matching funds
- Elective retirement plan 403(b) option
- 15 paid holidays
- Loan forgiveness facility
- 156 hours of paid vacation
- Longevity pay
- Potential end of year merit

Rehab Caseworker/Case Manager III
Rockport, TX
Monday-Friday 8-5 (Flex)
\$3,143.00-3,342.00 Monthly
Posting: #2444
Closes: Until Filled



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Rehab Caseworker III/Case Manager Responsibilities:

Works as a member of an integrated treatment team. Staff is responsible for providing rehabilitation, Crisis services and support services, to Adult consumers identified with severe and persistent mental illness. Services provided to individuals in authorized level of care include Pharmacological management services, and rehabilitation services. Nature of work requires frequent in-person, long-term contact with individuals, family members, and service providers. Job performance requires an automobile, extensive travel, and flexible hours to provide services. Job also requires staff to facilitate skills activities in a group or individual setting to clients served by Coastal Plains Integrated Health. Works under the supervision of the Rockport/Aransas Pass Clinic Director. Job requires high level of clinical skills necessary for independent judgment.

MINIMUM QUALIFICATIONS:

A Bachelor's Degree from an accredited college or university with a major in Social or Behavioral Health which is defined as psychology, social work, medicine, nursing, rehabilitation, counseling, sociology, human growth and development, physician assistant, gerontology, special education, educational psychology, early childhood education, or early childhood intervention. Salary is commensurate with education and experience per Coastal Plains' career ladder. Class C operator's license with evidence of a good driving record, and the ability to type 30wpm.

PREFERRED REQUIREMENTS:

- Knowledge of Microsoft office and basic computer skills as demonstrated by a performance exam.
- The ability to type 50wpm
- Able to communicate orally in Spanish.
- Master's Degree.
- One-year experience in adult MH case management/rehab skills training.
- Demonstrates knowledge of local support services available in Aransas and San Patricio County

BENEFIT PACKAGE:

- Free LPC-A supervision
- A fully funded health, dental, and short-term disability package
- Pet Insurance
- \$10,000 employer sponsored life insurance
- Elective life up to 100k guaranteed issue at sign on
- Employer sponsored retirement plan 401(a) with 150% matching funds
- Elective retirement plan 403(b) option
- Loan forgiveness facility
- 15 paid holidays
- 156 hours of paid vacation
- Longevity pay
- Potential end of year merit

Rehab Caseworker/Case Manager III
Beeville, TX
Monday-Friday 8-5 (Flex)
\$3,143.00-3,342.00 Monthly
Posting: #2447
Closes: Until Filled



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Rehab Caseworker III/Case Manager Responsibilities:

Works with the Center's Youth and Adolescent program to help clients improve mental health symptoms by providing Case management, Rehabilitative Skills Training and support services. Works closely with other youth team members and community partners. Nature of work involves virtual care, and in-person contact with individuals and their caretaker at the office, school and/or home location. Job requires some clinical skills necessary for independent judgement. Job performance requires an automobile, and flexible hours to provide services. Works under the supervision of the Youth and Family Program Manager.

MINIMUM QUALIFICATIONS:

Bachelor's degree from an accredited college or university with a major in social, behavioral health, or human services. Salary is commensurate with education and experience per Coastal Plains career ladder. Must have a Class "C" Driver's License, and the ability to type 30wpm.

PREFERRED REQUIREMENTS:

- Knowledge of Microsoft office and basic computer skills
- The ability to type 50wpm
- Able to communicate orally in Spanish.
- One-year experience in MH Case Management/rehab skills training.
- One Year Experience working with youth, adolescents and families
- Master's degree in major of social, behavior health or human services.

BENEFIT PACKAGE:

- Free LPC-A supervision
- A fully funded health, dental, and short-term disability package
- Pet Insurance
- \$10,000 employer sponsored life insurance
- Elective life up to 100k guaranteed issue at sign on
- Employer sponsored retirement plan 401(a) with 150% matching funds
- Elective retirement plan 403(b) option
- 15 paid holidays
- 156 hours of paid vacation
- Loan forgiveness facility
- Longevity pay
- Potential end of year merit

LVN II
Alice, TX
Monday-Friday 8-5 (Flex)
\$3,283.00 Monthly
Posting: #2448
Closes: Until Filled



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LVN II Responsibilities:

The position of Licensed Vocational Nurse is designated to ensure the effective and efficient delivery of nursing services to IDD consumers of Coastal Plains Community Center. The LVN is responsible for providing nursing care and treatment, and monitoring and assisting individuals in all areas of health. The LVN participates as a member of the interdisciplinary team, complies with HCS health related principles, including training and education of staff and consumers. Also responsible for on-call phone consults from group home on nights and weekends. This position reports directly to the Director of Nursing for IDD services.

MINIMUM QUALIFICATIONS:

Current and valid license to practice as an LVN in the State of Texas Current and valid Texas type "C" driver's license. One year of experience or related experience as an LVN serving an IDD population and ability to type 30wpm.

PREFERRED REQUIREMENTS:

- Knowledge of nursing standards both state and HCS.
- Ability to perform focused nursing assessments
- Ability to provide teaching and over-site to non-licensed paid staff who provide delegated nursing care to Consumers
- Ability to clearly communicate to both staff and consumers
- Ability to utilize computer-based data base for documentation
- Type a minimum of 50 WPM

BENEFIT PACKAGE:

- A fully funded health, dental, and short-term disability package
- Pet Insurance
- \$10,000 employer sponsored life insurance
- Elective life up to 100k guaranteed issue at sign on
- Employer sponsored retirement plan 401(a) with 150% matching funds
- Elective retirement plan 403(b) option
- 15 paid holidays
- 156 hours of paid vacation
- Loan forgiveness facility
- Longevity pay
- Potential end of year merit

Case Manager III
Taft, TX
Monday-Friday 8-5 (Flex)
\$3,143.00-\$3,342.00 Monthly
Posting: #2449
Closes: Until Filled



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Case Manager III Responsibilities:

Works as a member of an integrated treatment team. Staff is responsible for providing rehabilitation, crisis services and support services to adult consumers identified with severe and persistent mental illness. Services provided to individuals in authorized level of care include pharmacological management services, and rehabilitation services. Nature of work requires frequent in-person, long-term contact with individuals, family members, and service providers. Job performance requires an automobile, extensive travel, and flexible hours to provide services. Job also requires staff to facilitate skills activities in a group or individual setting to clients served by Coastal Plains Community Center. Works under the supervision of the Clinic Director or designee. Job requires high level of clinical skills necessary for independent judgment.

MINIMUM QUALIFICATIONS:

A Bachelor's Degree from an accredited college or university with a major in Social or Behavioral Health which is defined as psychology, social work, medicine, nursing, rehabilitation, counseling, sociology, human growth and development, physician assistant, gerontology, special education, educational psychology, early childhood education, or early childhood intervention. Salary is commensurate with education and experience per Coastal Plains career ladder. Class C operator's license with evidence of a good driving record and the ability to type 30wpm.

PREFERRED REQUIREMENTS:

- Knowledge of nursing standards both state and HCS.
- Ability to perform focused nursing assessments
- Ability to provide teaching & over-site to non-licensed paid staff who provide delegated nursing care to Consumers
- Ability to clearly communicate to both staff and consumers
- Ability to utilize computer-based data base for documentation
- Type a minimum of 50 WPM

BENEFIT PACKAGE:

- Free LPC-A supervision
- A fully funded health, dental, and short-term disability package
- Pet Insurance
- \$10,000 employer sponsored life insurance
- Elective life up to 100k guaranteed issue at sign on
- Employer sponsored retirement plan 401(a) with 150% matching funds
- Elective retirement plan 403(b) option
- 15 paid holidays
- 156 hours of paid vacation
- Loan forgiveness facility
- Longevity pay
- Potential end of year merit

Case Manager III/Intake Screener
Aransas Pass, TX
Monday-Friday 8-5 (Flex)
\$3,342.00 Monthly
Posting: #2452
Closes: Until Filled



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Case Manager III/Intake Screener Responsibilities:

Screener telephonically screens all calls from individuals requesting mental health services to determine eligibility for Early Onset services, then coordinates intakes for eligible callers at the earliest and most convenient time. Makes referrals as needed for those callers not eligible for CPCC services. Works under the supervision of the Clinic Director or designee.

MINIMUM QUALIFICATIONS:

A Bachelor's Degree from an accredited college or university with a major in Social or Behavioral Health which is defined as psychology, social work, medicine, nursing, rehabilitation, counseling, sociology, human growth and development, physician assistant, gerontology, special education, educational psychology, early childhood education, or early childhood intervention. Salary is commensurate with education and experience per Coastal Plains career ladder. Class C operator's license with evidence of a good driving record, and ability to type 30wpm

PREFERRED REQUIREMENTS:

- Ability to access individual and their psychiatric symptoms to determine eligibility for mental health services according to guidelines established by the State of Texas.
- Knowledge of signs and symptoms associated with diagnoses related to schizophrenia, major depressive disorder, and bipolar disorder.
- Knowledge of local community resources and how to access those services.
- Ability to type 50wpm
- Minimum proficiency with computer software as demonstrated by knowledge of Microsoft Applications2
- Excellent verbal and written communication skills as demonstrated by oral and written interview
- Is able to communicate in Spanish

BENEFIT PACKAGE:

- Free LPC-A supervision
- A fully funded health, dental, and short-term disability package
- Pet Insurance
- \$10,000 employer sponsored life insurance
- Elective life up to 100k guaranteed issue at sign on
- Employer sponsored retirement plan 401(a) with 150% matching funds
- Elective retirement plan 403(b) option
- 15 paid holidays
- 156 hours of paid vacation
- Loan forgiveness facility
- Longevity pay
- Potential end of year merit

Youth Case Manager III
Kingsville, TX
Monday-Friday 8-5 (Flex)
\$3,143.00-3,342.00 Monthly
Posting: #2453
Closes: Until Filled



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Case Manager III Responsibilities:

Works with the Center's Youth and Adolescent program to help clients improve mental health symptoms by providing Case management, Rehabilitative Skills Training and support services. Works closely with other youth team members and community partners. Nature of work involves virtual care, and in-person contact with individuals and their caretaker at the office, school and/or home location. Job requires some clinical skills necessary for independent judgement. Job performance requires an automobile, and flexible hours to provide services. Works under the supervision of the Kingsville Clinic Director.

MINIMUM QUALIFICATIONS:

Bachelor's degree from an accredited college or university with a major in a Social, Behavioral Health or Human Service area. Salary is commensurate with education and experience per Coastal Plains career ladder. Class C operator's license with evidence of a good driving record and the ability to type 30wpm.

PREFERRED REQUIREMENTS:

- Knowledge of Microsoft office and basic computer skills as demonstrated by a performance exam.
- The ability to type 50wpm
- Able to communicate orally in Spanish.
- Master's Degree.
- One year experience in adult MH case management/rehab skills training.
- Demonstrates knowledge of local support services available in San Patricio County.

BENEFIT PACKAGE:

- Free LPC-A supervision
- A fully funded health, dental, and short-term disability package
- Pet Insurance
- \$10,000 employer sponsored life insurance
- Elective life up to 100k guaranteed issue at sign on
- Employer sponsored retirement plan 401(a) with 150% matching funds
- Elective retirement plan 403(b) option
- 15 paid holidays
- 156 hours of paid vacation
- Loan forgiveness facility
- Longevity pay
- Potential end of year merit

Jail Diversion Specialist/Case Manager III
Taft, TX
Monday-Friday 8-5 (Flex)
\$3,342.00 Monthly
Posting: #2454
Closes: Until Filled



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Jail Diversion Specialist/Case Manager III Responsibilities:

Works as a member of an integrated treatment team. Staff is responsible for providing rehabilitation, Crisis services and support services to adult consumers identified with severe and persistent mental illness who are involved in the criminal justice system. Services provided to individuals in authorized level of care include Pharmacological Management Services and Rehabilitation Services. Nature of work requires frequent in-person, long term contact with individuals, family members and services providers. Job performance requires an automobile, some travel and flexible hours to provide services. Job also requires staff to facilitate skills activities to individuals incarcerated in the San Patricio County Jail. Works under the supervision of the Clinic Director or designee. Job requires high level of clinical skills necessary for independent judgment.

MINIMUM QUALIFICATIONS:

Bachelor's degree from an accredited college or university with a major in a Social, Behavioral Health or Human Services. Salary is commensurate with education and experience per Coastal Plains Career Ladder. Must maintain Class "C" operator license with less than 10 penalty points and ability to type 30wpm

PREFERRED REQUIREMENTS:

- Knowledge of Microsoft office and basic computer skills as demonstrated by a performance exam.
- The ability to type 50wpm
- Able to communicate orally in Spanish.
- Master's Degree.
- One-year experience in adult MH case management/rehab skills training.

BENEFIT PACKAGE:

- Free LPC-A supervision
- A fully funded health, dental, and short-term disability package
- Pet Insurance
- \$10,000 employer sponsored life insurance
- Elective life up to 100k guaranteed issue at sign on
- Employer sponsored retirement plan 401(a) with 150% matching funds
- Elective retirement plan 403(b) option
- 15 paid holidays
- 156 hours of paid vacation
- Loan forgiveness facility
- Longevity pay
- Potential end of year merit

Lead LVN II
TBD
Monday-Friday 8-5 (Flex)
\$3,522.00 Monthly
Posting: #2459
Closes: Until Filled



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Lead LVN II Responsibilities:

This position of LVN is designated to ensure the effective and efficient delivery of nursing services to IDD consumers of Coastal Plains Integrated Health. The LVN is responsible for providing nursing care and treatment and monitoring and assisting individuals in all areas of health. The LVN participates as a member of the interdisciplinary team, complies with HCS health related principles, including training and education of staff and consumers. Also responsible for on-call phone consults from group home on nights and weekends. Completes all annual nursing summaries, medication and MAR reconciliation and other duties as assigned. This position will assist the IDD D.O.N. with supervision over IDD LVN's. this position reports directly to the Director of Nursing for IDD services.

MINIMUM QUALIFICATIONS:

Current and valid license to practice as an LVN in the state of Texas, two years of experience or related experience as an LVN serving an IDD population or two years of experience as an LVN with an LMHA. Must maintain Class "C" operator license with less than 10 penalty points and ability to type 30wpm.

PREFERRED REQUIREMENTS:

- Knowledge of nursing standards both state and HCS
- Ability to perform focused nursing assessments
- Ability to provide teaching and over-site to non-licensed paid staff who provide delegated nursing care to consumers
- Ability to clearly communicate to both staff and consumers
- Ability to utilize computer-based data base for documentation
- Ability to type 50wpm

BENEFIT PACKAGE:

- A fully funded health, dental, and short-term disability package
- Pet Insurance
- \$10,000 employer sponsored life insurance
- Elective life up to 100k guaranteed issue at sign on
- Employer sponsored retirement plan 401(a) with 150% matching funds
- Elective retirement plan 403(b) option
- 15 paid holidays
- 156 hours of paid vacation
- Loan forgiveness facility
- Longevity pay
- Potential end of year merit

Secretary III
San Diego, TX
Monday-Friday 8-5 (Flex)
\$1971.00 Monthly
Posting: #2460
Closes: Until Filled



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Secretary III Responsibilities:

The Secretary III performs, routine secretarial tasks with limited latitude for decision making in carry out routine phases of the work, which includes receptionist/phone coverage, tabulating reports, editing and typing various types of documents, data entry, and medical records duties. The Secretary III performs other duties as assigned or appropriate to fulfill the needs of the community services center.

MINIMUM QUALIFICATIONS:

A high school diploma or GED, plus one (1) year secretarial and clerical experience or training. Must maintain Class "C" operator license with less than 10 penalty points and ability to type 30wpm.

PREFERRED REQUIREMENTS:

- 1-2 years of secretarial experience with data entry
- Experience in medical billing and insurance reimbursement
- Medical Records experience
- Proficient in typing skills as evidence by administered typing test (50wpm)
- Excellent computer skills w/knowledge of Microsoft word and excel
- Ability to work independently, and communicate efficiently with clients as well as other community professionals
- Bilingual English/Spanish

BENEFIT PACKAGE:

- A fully funded health, dental, and short-term disability package
- Pet Insurance
- \$10,000 employer sponsored life insurance
- Elective life up to 100k guaranteed issue at sign on
- Employer sponsored retirement plan 401(a) with 150% matching funds
- Elective retirement plan 403(b) option
- 15 paid holidays
- 156 hours of paid vacation
- Loan forgiveness facility
- Longevity pay
- Potential end of year merit

Youth Case Manager III
San Diego, TX
Monday-Friday 8-5 (Flex)
\$3,342.00 Monthly
Posting: #2461
Closes: Until Filled



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Case Manager III Responsibilities:

Works with the Center's Youth and Adolescent program to help clients improve mental health symptoms by providing Case management, Rehabilitative Skills Training and support services. Works closely with other youth team members and community partners. Nature of work involves virtual care, and in-person contact with individuals and their caretaker at the office, school and/or home location. Job requires some clinical skills necessary for independent judgement. Job performance requires an automobile, and flexible hours to provide services. Works under the supervision of the San Diego Clinic Director.

MINIMUM QUALIFICATIONS:

Bachelor's degree from an accredited college or university with a major in a Social, Behavioral Health or Human Service area. Salary is commensurate with education and experience per Coastal Plains career ladder. Class C operator's license with evidence of a good driving record and the ability to type 30wpm.

PREFERRED REQUIREMENTS:

- Knowledge of Microsoft office and basic computer skills as demonstrated by a performance exam.
- The ability to type 50wpm
- Able to communicate orally in Spanish.
- Master's Degree.
- One-year experience in adult MH case management/rehab skills training.
- Demonstrates knowledge of local support services available in San Patricio County.

BENEFIT PACKAGE:

- Free LPC-A supervision
- A fully funded health, dental, and short-term disability package
- Pet Insurance
- \$10,000 employer sponsored life insurance
- Elective life up to 100k guaranteed issue at sign on
- Employer sponsored retirement plan 401(a) with 150% matching funds
- Elective retirement plan 403(b) option
- 15 paid holidays
- 156 hours of paid vacation
- Loan forgiveness facility
- Longevity pay
- Potential end of year merit

CBRISF Adult Case Manager IV**Sinton, TX****Monday-Friday 8-5 (Flex)****\$3,800.00 Monthly****Posting: #2462****Closes: Until Filled**

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CBRISF Adult Case Manager IV Responsibilities:

This position will work with individuals who are on probation with Community Supervision and Corrections Department (CSCD) and Coastal Bend Regional Intermediate Sanction Facility (CBRISF) of the 36th, 156th, and 343rd Judicial Districts. This position will perform case manager functions as the link between the individual, the service system, the community and the criminal justice system by performing Crisis, Screening and Rehabilitative Case Management at the CSCD and CBRISF departments. Position will have some travel through San Patricio, Bee, Live Oak and Aransas counties. Individual have the ability to work independently and communicate effectively with other professionals. Individual must be dependable, responsible, energetic, and have the ability to multi-task. This position will be housed at the CBRISF facility under director supervision of the Special Project Director.

MINIMUM QUALIFICATIONS:

Bachelor's degree from an accredited university or college with a major in Social, Behavioral Health or Human Services. Current driver's license without stipulations in the State of Texas. Must pass the TCIC/NCIC background check.

Class C operator's license with evidence of a good driving record and the ability to type 30wpm.

PREFERRED REQUIREMENTS:

- Master's Degree or LPCA
- Experience working in Mental Health case management/rehabilitative services.
- Ability to work closely with Adult Probation Partners.
- Excellent verbal and written communication.
- Lives within a 30 mile radius.
- Demonstrated ability to thrive in productivity driven environment.
- Has reliable transportation.

BENEFIT PACKAGE:

- Free LPC-A supervision
- A fully funded health, dental, and short-term disability package
- Pet Insurance
- \$10,000 employer sponsored life insurance
- Elective life up to 100k guaranteed issue at sign on
- Employer sponsored retirement plan 401(a) with 150% matching funds
- Elective retirement plan 403(b) option
- 15 paid holidays
- 156 hours of paid vacation
- Loan forgiveness facility
- Longevity pay
- Potential end of year merit

Secretary III
Aransas Pass, TX
Monday-Friday 8-5 (Flex)
\$1971.00 Monthly
Posting: #2464
Closes: Until Filled



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Secretary III Responsibilities:

The Secretary III performs, routine secretarial tasks with limited latitude for decision making in carry out routine phases of the work, which includes receptionist/phone coverage, tabulating reports, editing and typing various types of documents, data entry, and medical records duties. The Secretary III performs other duties as assigned or appropriate to fulfill the needs of the community services center. This position is supervised by the Early On Set Program Lead.

MINIMUM QUALIFICATIONS:

A high school diploma or GED, plus one (1) year secretarial and clerical experience or training. Must maintain Class "C" operator license with less than 10 penalty points and ability to type 30wpm.

PREFERRED REQUIREMENTS:

- 1-2 years of secretarial experience with data entry
- Experience in medical billing and insurance reimbursement
- Medical Records experience
- Proficient in typing skills as evidence by administered typing test (50wpm)
- Excellent computer skills w/knowledge of Microsoft word and excel
- Ability to work independently, and communicate efficiently with clients as well as other community professionals
- Bilingual English/Spanish

BENEFIT PACKAGE:

- A fully funded health, dental, and short-term disability package
- Pet Insurance
- \$10,000 employer sponsored life insurance
- Elective life up to 100k guaranteed issue at sign on
- Employer sponsored retirement plan 401(a) with 150% matching funds
- Elective retirement plan 403(b) option
- 15 paid holidays
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- Longevity pay
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Licensed Professional Counselor
Alice, TX
Monday-Friday 8-5 (Flex)
\$5,500.00 Monthly
Posting: #2465
Closes: Until Filled



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Licensed Professional Counselor Responsibilities:

This position is responsible for providing CBT, psychosocial assessments, diagnostic evaluations/reviews and will be determining eligibility for individuals and families seeking mental health services for Coastal Plains Community Center. This position will provide virtual and face-to-face services to individuals in our nine-county service area. Services will be provided in office setting and other community settings such as: schools and homes.

MINIMUM QUALIFICATIONS:

Must hold current license from the state of Texas in one of the following areas: a medical physician, Licensed Professional Counselor, LMSW-ACP, licensed psychologist, advanced practice nurse, Licensed Clinical Social Worker. Must have a current Texas driver's license and the ability to type 30wpm.

PREFERRED REQUIREMENTS:

- Any practitioner certified by Academy of Cognitive Therapy, Beck Institute for CBT, or the Reach Institute to provide CBT in the state of Texas or be capable of obtaining CBT certification with assistance from the Center.
- Practitioner has experience working in an outpatient setting.
- Practitioner is familiar with entering information into an electronic medical record.
- Ability to type 50wpm.

BENEFIT PACKAGE:

- Free LPC-A supervision
- A fully funded health, dental, and short-term disability package
- Pet Insurance
- \$10,000 employer sponsored life insurance
- Elective life up to 100k guaranteed issue at sign on
- Employer sponsored retirement plan 401(a) with 150% matching funds
- Elective retirement plan 403(b) option
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- 156 hours of paid vacation
- Loan forgiveness facility
- Longevity pay
- Potential end of year merit

**Service Coordinator III, III+
Aransas Pass, TX
Monday-Friday 8-5 (Flex)
\$3,800.00 Monthly
Posting: #2466
Closes: Until Filled**



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Service Coordinator III, III+ Responsibilities:

Provides ongoing service coordination services. Serves a link between the individual, the service system and the community. Performs service coordinator duties as addressed in service coordination, TXHML & HCS principles, PASRR policies and procedures, GR and Center polices. Salary is commensurate with education and experience per Coastal Plains career ladder. Work requires frequent use of initiative and independent judgment. The job requires extensive travel and flexible hours and schedules. Participates in 24-hour on-call system. Reports to Director of IDD Authority Services.

MINIMUM QUALIFICATIONS:

Bachelor's degree from an accredited college or university with a major in Social, Behavioral Health or Human Services which is defined as psychology, social work, medicine, nursing, rehabilitation, counseling, sociology, human growth and development, gerontology, educational psychology, education, and criminal justice. Salary is commensurate with education and experience per Coastal Plains career ladder. Must maintain class "C" driver's license with evidence of a good driving record and the ability to type 30wpm.

PREFERRED REQUIREMENTS:

- Case Management or Social Work experience
- Ability to communicate in Spanish
- Knowledge of computer programs
- Good organizational skills
- Master's degree

BENEFIT PACKAGE:

- Free LPC-A supervision
- A fully funded health, dental, and short-term disability package
- Pet Insurance
- \$10,000 employer sponsored life insurance
- Elective life up to 100k guaranteed issue at sign on
- Employer sponsored retirement plan 401(a) with 150% matching funds
- Elective retirement plan 403(b) option
- 15 paid holidays
- 156 hours of paid vacation
- Loan forgiveness facility
- Longevity pay
- Potential end of year merit